



1. CALL TO ORDER/AGENDA REVIEW

Mayor Brian Rake called the meeting to order at 6:01 PM. No changes were made to the work session agenda.

2. ROLL CALL

Members Present: Mayor Brian Rake, Councilors Shirley Ward-Mullen, Scott Carl, Amy Wilder, Kathy Maher and Linda Watkins

Members Absent: Carey Rhoads

Staff Present: City Manager Dennis Durham, Director of Administrative Services Christy Martinez, Utility Clerk Morgan Shelton, Community and Economic Development Coordinator Aimee Amerson, Office Specialist Kayla Baker and City Attorney Walt Gowell

Others Present: Jeff McInnis, Starla Pointer, Susan Turrell, Bonnie Ingham, Patty Williams, Gabe Morales, Jeff Weiss, Nichole Pilakowski, Mackenzie Rose, Kathy Behring, Annette Madrid, Dean Joni Anderson, Bekki Jansen, Christine Andrus, Erin Crawford, Louis Nymagoux, Kayla Gonzalez, Casey Livingston, Marcia Baker, Emily Chadwick, Lynette Shaw, Patty Johns, Janet Zuelke, Shali Ruk, Kristen Wessel, Rebecca Moore, Ginny, Gary, Ki Phone, Jami, Grant, Carol, Makenna, Douglas, Shelly, G. Frugia, Meg S., Jeri, Amy, John, Cole, Katrina, Theresa, Kevin.

3. ANNOUNCEMENTS/REPORTS/PRESENTATIONS

A. Parks Plan Update

Lisa Brosnan of the Council of Government (COG) discussed the areas where park land is needed according to state and federal standards.

Councilors considered options and locations for future parks to meet the future needs of the City.

B. Council Rules and Procedures Update

Councilors reviewed the Council Rules and Procedures provided from the Mayor. (See final meeting packet).

Councilor Watkins recommended that the council compare the updates to the current council rules and procedures.

Councilor Ward-Mullen asked City Attorney Walt Gowell if the municipal code can be updated with the new council rules and procedures. Gowell stated it would be a re-write of section 2.05 of the municipal code.

4. ADJOURN TO REGULAR MEETING

The work session adjourned at 6:50 PM.

REGULAR MEETING

1. CALL TO ORDER

Mayor Brian Rake called the regular meeting to order at 7:01 PM.

2. ROLL CALL

Members Present: Mayor Brian Rake, Councilors Shirley Ward-Mullen, Scott Carl, Amy Wilder, Kathy Maher and Linda Watkins

Members Absent: Carey Rhoads

Staff Present: City Manager Dennis Durham, City Attorney Walt Gowell, Utility Clerk Morgan Shelton, Community and Economic Development Coordinator Aimee Amerson, Office Specialist Kayla Baker and Director of Administrative Services Christy Martinez

Others Present: Jeff McInnis, Starla Pointer, Susan Turrell, Bonnie Ingham, Patty Williams, Gabe Morales, Jeff Weiss, Nichole Pilakowski, Mackenzie Rose, Kathy Behring, Annette Madrid, Dean Joni Anderson, Bekki Jansen, Christine Andrus, Erin Crawford, Louis Roumagoux, Kayla Gonzalez, Casey Livingston, Marcia Baker, Emily Chadwick, Lynette Shaw, Patty Johns, Janet Zuelke, Shali Ruk, Kristen Wessel, Rebecca Moore, Ginny, Gary, Ki Phone, Jami, Grant, Carol, Makenna, Douglas, Shelly, G. Frugia, Meg S., Jeri, Amy, John, Cole, Katrina, Theresa, Kevin.

3. PLEDGE OF ALLEGIANCE

7:02 PM

The Pledge of Allegiance was performed.

4. CHANGES OR ADDITIONS TO THE AGENDA

7:02 PM

Councilor Watkins added a discussion on the ODOT Hwy 47 Ad-Hoc Committee and a discussion on scheduling meeting/mediation on the JR Meadows rezoning.

Councilor Wilder added a discussion on the City Hall remodel and next steps for this project.

5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

7:07 PM

A. Appointment of Anthony Stuart to Planning Commission

Mayor Rake introduced new Planning Commissioner Anthony Stuart. Anthony Stuart shared his excitement in getting started as a planning commissioner.

MOTION: Ward-Mullen/Wilder to approve Anthony Stuart and appoint him to the Planning Commission. Motion carried (6 Yes/0 No/1 Absent {Rhoads} /0 Abstain).

B. OR-47 Ad-Hoc Committee Appointments

City Manager Dennis Durham discussed the applications received for the ODOT Hwy 47 Ad-Hoc committee.

MOTION: Watkins/Carl to approve all the applications for the OR-47 Ad-Hoc Committee. Motion carried (6 Yes/0 No/1 Absent {Rhoads}/0 Abstain).

6. CITIZEN COMMENTS

7:13 PM

Casey Livingston letter- Feels that the citizens of Carlton are not being listened to by the Council. Also believes there should be a review of City Manager Dennis Durham.

Pam Robbins letter- Stated that citizens are concerned with the actions of the City Manager and Mayor regarding the City Hall Project.

Jeff McInnis letter- Believes that the personal goals and opinions of councilors have prevented the city council from making progress on topics.

Susan Turrell letter- Stated there is insufficient water supply to support future growth of Carlton. Feels the zone change should not be approved due to the strain it would put on the current infrastructures.

Andy Rabung letter- Feels the growth of Carlton is critical to Main Street business and expressed his support of the new JR Meadows housing development.

Jeffrey Wiess letter- Expressed concerns with the Mayor refusing to read letters into the record at a recent city council meeting. Feels that if council member can't fully devote their attention and time to the city council that they recuse themselves.

Neva Caldwell letter- Expressed her thanks to City Manager, Mayor and Chief of Police for their great work taking care of the city.

Patty Williams- Requested that Dennis Durham be shown on screen during city council meetings.

7. CONSENT AGENDA

7:38 PM

A. Meeting Minutes – Approve

1. City Council Work Session Minutes – June 2, 2020

B. Accounts Payable Report – Information Only

MOTION: Wilder/Ward-Mullen to approve the consent agenda including corrected City Council meeting minutes from June 2, 2020 and the accounts payable report. Motion carried (6 Yes/0 No/1 Absent {Rhoads}/0 Abstain).

8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS

7:40 PM

A. Public Hearing: Comprehensive Plan/Zone Change 2020-01-Ordinance No. 2020-727-REMOVED

Mayor Rake stated this item has been removed at the request of the developer and will be on the Agenda for the August 4, 2020 City Council meeting.

B. Resolution No. 300-Transportation and Growth Management Grant-Approve 7:41 PM

Community and Economic Development Coordinator Aimee Amerson explained the Transportation and Growth Management Grant and stated if awarded, the monies would be used to update the transportation plan.

MOTION: Wilder/Ward-Mullen to approve and authorize the Mayor to sign the attached resolution authorizing an application to the Transportation and Growth Management Program. Motion carried (6 Yes/0 No/1 Absent {Rhoads}/0 Abstain).

C. Quinby purchase of 156 East Monroe Street Property

7:43 PM

Dennis Durham presented the proposed purchase agreement of 156 East Monroe Street by Quinby Construction.

MOTION: Maher/Watkins to not approve the sale of rental property located at 156 E Monroe. Motion failed (2 Yes/4 No {Rake, Carl, Ward-Mullen and Wilder}/1 Absent {Rhoads}/0 Abstain).

MOTION: Carl/Wilder to authorize the sale of rental property located at 156 E Monroe. Motion carried (4 Yes/2 No {Watkins and Maher}/1 Absent {Rhoads}/0 Abstain).

D. League of Oregon Cities Survey

7:51 PM

Dennis Durham requested Mayor Rake and Council President Ward-Mullen to develop the top four legislative priorities that the league is requested and bring those to Council on August 4, 2020 to endorse.

E. Correspondence regarding Hawn Creek playground equipment

7:54 PM

Dennis Durham discussed the feedback received from residents in the Carlton Crest neighborhood and the citizen desire for a playground equipment versus picnic structure in Hawn Creek park.

MOTION: Watkins/Ward-Mullen to approve Hawn Creek Park playground equipment. Motion carried (6 Yes/0 No/1 Absent {Rhoads}/0 Abstain).

F. Petition of Arthur Street Closure

8:00 PM

City Manager Durham requested consensus from the Council to take the next steps in gathering information to close Arthur Street at OR-47. Councilors agreed to move forward with the city engineer analyzing the changes and contacting ODOT due to access point to Hwy-47.

G. USIC Service Agreement

8:05 PM

City Manager Durham presented the USIC service agreement which is a utility locating company.

MOTION: Watkins/Maher to approve the service agreement with USIC. (6 Yes/0 No/1 Absent {Rhoads}/0 Abstain).

H. Request for Work Session with ODOT, Council & Hwy 47 Ad Hoc Committee

8:13 PM

Councilor Watkins requested to have a work session with ODOT representative, council members and Hwy 47 Ad-Hoc committee to discuss updates and gather information on the project. Councilors agreed to schedule a future work session with ODOT, Council and the Hwy 47 Ad-Hoc committee.

I. JR Meeting/Mediation

8:23 PM

Councilor Watkins recommended a mediation between the owner/developers of JR Meadows and the citizens concerned with the upcoming zone change.

City Attorney Gowell recommended that members of the City Council not partake in mediation since they are decision makers for the City.

Councilors advised City Manager to set up meeting with the owner/developers of JR Meadows and the opponents of JR Meadows.

J. City Hall Next Steps

8:34 PM

Councilor Wilder discussed the need to establish next step in the City Hall project.

Councilor Ward-Mullen stated the need for a new City Hall is still relevant but planning for it should be delayed with the current pandemic.

Councilor Carl complimented Dennis Durham in his efforts executing the City Hall project.

City Manager Durham proposed a monthly update on the Covid-19 pandemic during the monthly City Council meeting. Councilors agreed on these monthly updates.

7. ADJOURNMENT

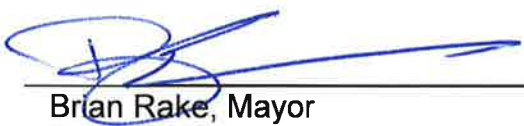
The regular meeting adjourned at 8:52 PM.

APPROVED by the City of Carlton City Council on August 4, 2020.

ATTEST:



Kayla Baker, Office Specialist



Brian Rake, Mayor