



**CITY OF CARLTON
CITY COUNCIL EXECUTIVE SESSION AGENDA
TUESDAY, AUGUST 13, 2024, 6:00 P.M.
191 EAST MAIN STREET, CARLTON OR 97111**

The Mission of the City of Carlton is to safeguard and enhance the vitality and livability of the community by providing essential services with professionalism and integrity.

1) CALL TO ORDER – ROLL CALL

2) Adjourn to Executive Session under ORS 192.660 (2)(f)

The City Council of the City of Carlton will meet in executive session to consider information or records that are exempt by law from public inspection.

Representatives of the news media and designated staff and other persons shall be allowed to attend the executive session. All other members of the audience are asked to leave the room.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced.

3) Adjourn Executive session



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CITY COUNCIL REGULAR SESSION AGENDA
TUESDAY, AUGUST 13, 2024
VIA ZOOM & 191 EAST MAIN STREET, CARLTON OR

The Mission of the City of Carlton is to safeguard and enhance the vitality and livability of the community by providing essential services with professionalism and integrity.

7:00 PM CITY COUNCIL REGULAR MEETING	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. PLEDGE OF ALLEGIANCE	
4. CHANGES OR ADDITIONS TO THE AGENDA	
5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS	
A. Planning Commissioner appointment- <i>Brian Rake</i>	x
B. Transportation Plan Update Advisory Committee appointments- <i>Dupey, Miller, Rynders, Sherman, Stapilus and Wright</i>	x
6. CITIZEN COMMENTS	
<i>This section of the agenda allows members of the public to address the City Council on any items off or on the agenda. When invited by the Mayor, members of the public shall come forward, state their name and street address, and direct all comments to the Mayor. Comments are typically limited to three (3) minutes unless additional time is allowed by the Mayor.</i>	
A. Items NOT on the Agenda	
B. Items on the Agenda	
7. CONSENT AGENDA	
A. Meeting Minutes – <i>Approve</i>	
1. City Council – June 4, 2024 (<i>Regular Session</i>) and June 25, 2024 Special Meeting	x
B. Accounts Payable report	x
C. Reports – Finance, Pool	x
8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS	
A. Resolution No. 2024-360; FY24 Budget Adjustments	x
B. LOC Legislative Priorities	x
C. Dog leash survey	x
D. Proposed Street Tree Revisions	x
9. ADJOURNMENT	

Please use the following directions to access and join the meeting using the virtual options:

To join using a computer, please use this link:

<https://us02web.zoom.us/j/83190997748?pwd=OU5TakVWejBFTitVU1I6WTO4M0t3Zz09>

To join using a phone, call: 1-253-215-8782 and enter Meeting ID: 831 9099 7748 and enter Passcode: 486777



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To: The Mayor and Members of the City Council
From: Aimee Amerson, City Recorder
Subject: Planning Commissioner Re-Appointment
Council Goal: Goal 3: Citizen Involvement
Date: August 13, 2024

Recommended Motion

It is MOVED that the City Council appoint Brian Rake to the Planning Commission with his term expiring on December 31, 2028.

Background

Commissioner Turrell resigned from the Planning Commission at the May Planning Commission meeting creating a vacancy on the Commission because the term does not end until December 31, 2028.

Staff publicly noticed the vacancy, with a deadline of June 30th. Receiving no applications during the first notification period, staff then extended the vacancy until July 31st 2024. We received one application during that time frame from Brian Rake.

Brian Rake has served on both the City Council and Tourism committee. He is also involved with the Carlton Community organization that puts on the Carlton Fun Days event. He also owns and operates a business on West Main Street in Carlton.

Alternatives

1. Do not reappoint and instruct staff to post the vacancy.

Fiscal Impact

None.

Exhibits

- Board/Commission Application from Brian Rake



Application for Boards/Commission

Contact Information

Name:	Brian Rake
Street Address:	203 W. Main St E
Mailing Address:	PO Box 481
City/State/Zip Code:	Carlton, OR 97111
Home Phone:	971.237.1317
Work Phone:	
E-Mail Address:	B.R.RAKE@GMAIL.COM

Background

Years of Residence in Carlton:	15
Place of Employment:	CARLTON COFFEE COMPANY
Occupation:	OWNER
Educational Background:	GENERAL
Prior Civic Activities:	Former councillor and mayor

Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

- | | |
|---|--|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Visit Carlton Tourism Committee |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Ad-hoc Advisory Committee |
| <input checked="" type="checkbox"/> Planning Commission | _____ |

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

As former city councillor and mayor, I have a good understanding of the planning process and have attended COG training.

Motivation

Discuss your motivation for serving on this Board/Commission.


Finding a way to use my love for Carlton to serve the community.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from Carlton City Hall indicating the type of information you will be required to disclose if you are appointed.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	BRIAN RAKE
Signature	
Date	

Our Policy

It is the policy of the City of Carlton to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Carlton accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



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To: The Mayor and Members of the City Council
From: Aimee Amerson, City Recorder
Subject: Transportation Plan Advisory Committee appointments
Council Goal: Goal 3: Citizen Involvement
Date: August 13, 2024

Recommended Motion

It is MOVED that the City Council approve the following applicants to the Transportation Plan Advisory Committee: Todd Dupey, Heather Miller, Tony Rynders, Marty Sherman, Randy Stapilus and Ken Wright.

Background

Parametrix, our consultant, recommends forming an Advisory Committee to gather sufficient data, input, and community feedback.

The City will identify members for a Project Advisory Committee (PAC) of community representatives and technical representatives to review project materials, guide the project management team, and provide feedback on TSP issues.

The PAC will meet four times during the project to provide input at key public involvement milestones and decision points. PAC meetings will be up to two hours long, will be held in an ADA-accessible location in Carlton or via video conference, with virtual participation accommodations as needed.

Town Hall public meetings will continue to be held alongside the Advisory Committee meetings.

Parametrix recommended 10-12 Advisory Committee representatives. In addition to the technical advisory committee members below, and the community applications, Council may consider appointing a Council representative to the committee.

Technical representatives include:

1. Public Safety – Chief Martinez
2. Public Works – Bryan Burnham/Ben Jones
3. Engineering – Gordon Munro

4. Planning – Scott Whyte

Fiscal Impact

None.

Alternatives

1. Do not approve.

Exhibits

1. Draft Parametric Public Involvement & Communication Plan
2. Working TSP Update Schedule
3. Applications
 - a. Todd Dupey application
 - b. Heather Miller application
 - c. Tony Rynders application
 - d. Marty Sherman application
 - e. Randy Stapilus application
 - f. Ken Wright application

DATE: July 15, 2024

TO: Shannon Beaucaire, City of Carlton
Aimee Amerson, City of Carlton

FROM: Eddie Montejo, Parametrix
Emily Mannisto-Meyers, Parametrix
Ryan Farncomb, Parametrix

SUBJECT: Public Involvement and Communication Plan

CC: Michael Duncan, Oregon Department of Transportation

PROJECT NAME: Carlton Transportation System Plan Update

Introduction

This Public Involvement and Communication Plan (PICP) summarizes the methods and strategies that will be used to inform, engage, and collect feedback from public and community representatives in support of the Carlton Transportation Plan (TSP) Update. The PICP addresses applicable state and federal regulations, goals for public engagement, demographics for the area, and strategies for effectively reaching and engaging community representatives, including timing, team roles, and responsibilities.

The following are proposed key messages/project information for use during outreach and for other materials:

- **Project Purpose:** The City of Carlton Transportation System Plan (TSP) will update Carlton's last TSP that was adopted in 2009. The TSP serves as a blueprint and vision for the development of Carlton's transportation system for the next 20 years. The TSP will assess the existing and future conditions of Carlton's transportation system and determine transportation needs for all modes of travel, including driving, walking, biking, using transit, and using a mobility device. The TSP update will emphasize making Carlton a safer and more comfortable place to walk and bicycle for children, families, and those without access to a personal vehicle.
- **Why Public Input is Important:** Public engagement will play a critical role in the TSP process to ensure that local needs are heard and that proposed solutions are rooted in local community priorities. Public and community representative feedback will shape proposed solutions to address local transportation needs among residents, businesses, and visitors. Public engagement will be essential to identifying balanced, cost-effective solutions and garnering broad community support for the TSP.
- **How We Will Engage:** The PICP includes specific tools and methods for effectively reaching and engaging community representatives, as well as key messaging to assist the project team when discussing the project with the media or the public. The PICP also clarifies outreach timing, team roles, and responsibilities among the City, the Oregon Department of Transportation (ODOT), and consultant team staff.

The PICP may be updated throughout the planning process as the project progresses. Therefore, the engagement plan described here should be viewed as a starting point, and the project team will retain flexibility to adapt the engagement plan as needed.



Public Engagement Goals

The project team proposes the following goals to guide public and community engagement:

- **Provide early and ongoing opportunities for community representatives to ask questions, raise issues, or share concerns.** Outreach will occur at three main milestones, but ongoing opportunities to comment will be provided through a project website throughout the life of the project. The project website will host contact information and a comment submittal form to encourage constructive two-way communication between the project team and the public, even outside of formal public feedback periods.
- **Encourage broad participation from all community representatives** regardless of transportation mode, occupation, age, income, disability, or socioeconomic background by employing a mix of tools to reach the broadest audience possible.
- **Explore trade-offs with community representatives, hold smaller-group meetings to resolve conflict if necessary, and drive toward consensus** on needs and solutions to create a lasting, well-supported TSP.
- **Consider how project outcomes affect the public and vulnerable populations.** The project will ensure fair treatment so that no group of people (racial, ethnic, or a socioeconomic group) bears a disproportionate share of the negative environmental consequences resulting from a program or policy, consistent with provisions from Title VI of the Civil Rights Act of 1964 and Executive Order 12898 (Environmental Justice).
- **Ensure that public feedback is considered in the decision-making process and in development of the Carlton TSP.** Public feedback on each step of the planning process will be incorporated into decision-making and reflected in relevant evaluation criteria to ensure the study reflects the public's needs and priorities.

Environmental Justice and Title VI Compliance

The project must meet requirements described in Executive Order 12898 (EJEO), *Federal Actions to Address Environmental Justice in Minority Populations and Low-income Populations*¹ and Title VI of the Civil Rights Act of 1964. Title VI protects people against discrimination due to race, color, national origin, age, sex, disability, or limited English proficiency. EJ provisions generally apply to the same groups considered by Title VI, as well as people who are low-income.

Title VI and the EJEO protect against discrimination both in terms of outcomes as well as process. Consistent with these rules and guidance, the project team will ensure the planning process does not result in projects that are likely to have a disproportionate negative impact to Title VI and EJ populations, such as displacing or creating barriers between them and the rest of the community.

¹ https://www.environment.fhwa.dot.gov/env_topics/environmental_justice.aspx

Study Area Demographics

Table 1 compares demographic estimates for Carlton, Yamhill County, and Oregon. According to 2022 American Community Survey 5-Year Estimates, Carlton’s population is 2,339 people. Key demographic findings include:

- 76.9% of the population identified as White only, and 17.2% identified as Hispanic or Latino.
- 25.7% of the population is under 18, and 18.3% are 65 and older.
- The median household income in Carlton is \$92,500. 7.4% of the population for whom poverty status is determined in Carlton live below the federal poverty line.²
- 20.3% of the population live with a disability, of which 13% have an ambulatory disability.

Table 1. Carlton Community Characteristics

	Carlton	Yamhill County	Oregon
Population	2,339	107,674	4,229,374
Race and Ethnicity			
American Indian and Alaska Native alone	0.6%	0.8%	0.7%
Asian alone	2.5%	1.5%	4.4%
Black or African American alone	0.6%	0.6%	1.8%
Hispanic or Latino alone	17.2%	16.6%	13.8%
Native Hawaiian and Other Pacific Islander alone	0.0%	0.2%	0.4%
White alone	76.9%	74.8%	73.3%
Some other race alone	0.0%	0.3%	0.4%
Two or more races	2.2%	5.2%	5.2%
Limited English-Proficiency Households	5.7%	5.3%	5.3%
Income Characteristics			
Families Below Federal Poverty Level	7.4%	11.3%	11.9%
Age			
Youth (under 18)	25.7%	21.5%	20.2%
Older adults (65 years+)	18.3%	18.0%	13.5%
Persons with Disabilities	20.3%	16.4%	14.9%
No Vehicle Households	7.6%	5.5%	7.0%

Source: American Community Survey: 5-Year Estimates 2022

Limited English Proficiency: Language spoken at home is a language other than English, speaking English less than “very well”

The project team will reach a broad spectrum of the community, with a focus on EJ and Title VI populations and demographics who are historically underrepresented in public processes, such as lower income communities, people of color (those who are not white), and people with disabilities. The project team will also consider locations for in-person tabling events where people from these communities would be. Provision of Spanish-language translation services is generally contingent upon a Hispanic or Latino demographic percentage of 5 percent or more. The Hispanic or Latino percentage in Carlton is 17.2 percent, so translation services will be provided. Table 2 lists locations likely frequented by underrepresented communities

² The Census Bureau uses a set of [money income thresholds](#) that vary by family size and composition to determine who classifies as impoverished. If a family's total income is less than the family's threshold than that family and every individual in it is considered to be living in poverty.

Table 2. Locations Likely to Be Frequented by Historically Underrepresented Communities

Place Category	Examples
Community Services	<ul style="list-style-type: none"> Yamhill Carlton Storehouse Food Pantry
Grocery Stores and Convenience Stores	<ul style="list-style-type: none"> Carlton Market Main Street Market & Deli
Community Destinations	<ul style="list-style-type: none"> Carlton Community Pool Ladd Park Carlton Lower Park Hawn Creek Park
Schools	<ul style="list-style-type: none"> Yamhill Carlton Elementary School

Project Schedule and Process

The project schedule outlines key milestones for gathering public feedback and ensuring community involvement throughout the planning process.

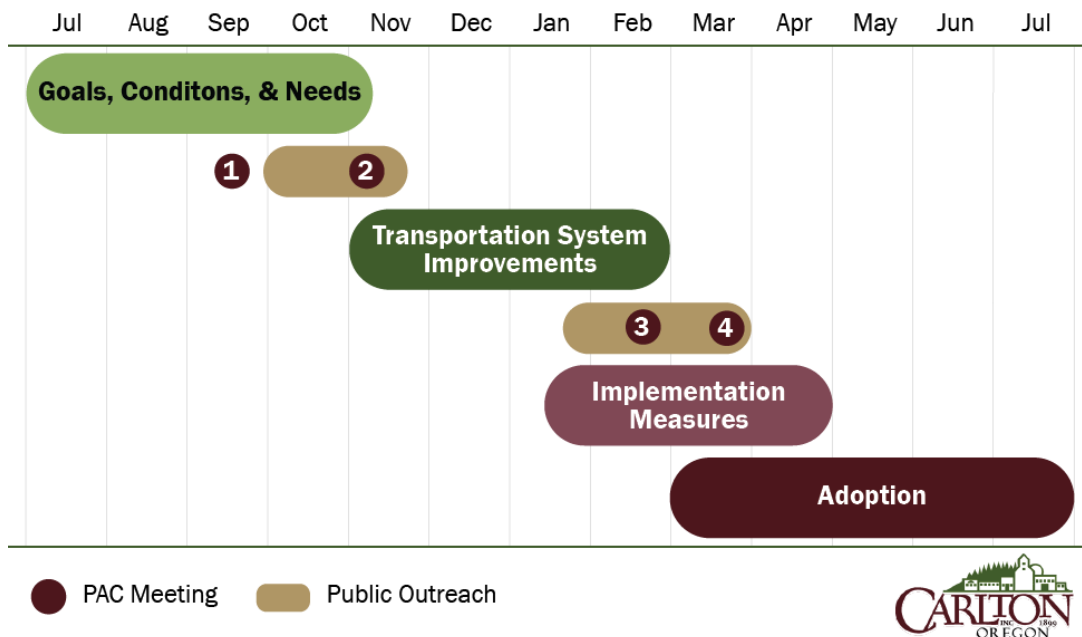


Figure 1. Carlton TSP Project Schedule

Decision-Making Process

A successful public engagement process needs to be clear about how TSP decisions will be made, and how public feedback will be integrated into the planning process. Figure 2 below illustrates how TSP decisions will be made throughout the planning process.

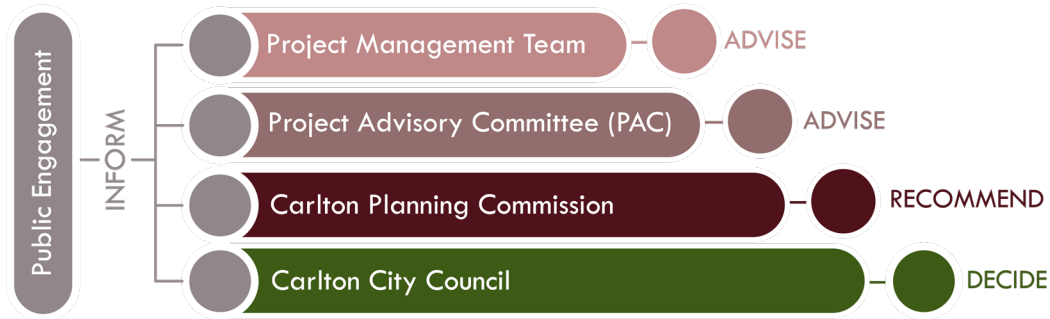


Figure 2. Carlton TSP Decision-Making Process

Inform - Public Engagement: Public input will shape the TSP, forming the basis for policies, projects, and programs. It will guide the Project Management Team and Project Advisory Committee in assessing existing conditions, developing solutions, and prioritizing investments. The public can also provide testimony at Planning Commission and City Council meetings to influence the adoption of the final TSP.

Advise - Project Management Team and Project Advisory Committee (PAC): The Project Management Team, comprised of staff from the City of Carlton, ODOT, and the consultant team, will make recommendations to the Planning Commission and City Council. The PAC will synthesize public input and provide feedback at key milestones. The Project Management Team will consider PAC input when developing recommendations.

Recommend - Carlton Planning Commission: The Planning Commission will recommend the final TSP to the City Council and provide direction to City staff during its development.

Decide - Carlton City Council: The City Council will make the final decision to adopt the TSP.

Public Involvement Strategy

Engagement Approach Critical Success Factors

This section describes general strategies, tools, and methods for engaging the public as part of the planning process. The project team will employ the following outreach strategies to ensure broad participation by Carlton residents and community representatives:

- Going where people are.** The project team or the City may organize in-person outreach events at places where people already gather, such as community gathering spaces, existing meetings, and events. Examples include the library, the post office, the Bounty of Yamhill County (BOYC) annual event, Carlton Crush Harvest Festival, Carlton Fun Days, or the Art Harvest Festival each fall. This strategy allows efficient engagement with many community representatives and the public. Passive feedback opportunities like paper fliers and mail-in questionnaires can provide valuable feedback.
- Employing multiple methods.** Many people respond well to online feedback tools like interactive maps and surveys – they’re a great way to efficiently share information with a broad audience and gives community representatives a convenient way to provide input from home. However, recognizing that not everyone can or is willing to participate online due to technological, language, or other limitations. The PICP will balance the use of technology with lower-tech tools like project fliers, printed surveys, and phone calls.

- **Simplifying explanations.** When talking with the community, the project team will use plain language to explain transportation concepts, needs, policies, and solutions. The team will use graphics, maps, and photographs to make transportation concepts easily understandable to many community representatives whenever possible. Using plain language will help minimize community frustration and avoid wasted time explaining complex planning concepts.
- **Striving to reach everyone to hear diverse perspectives.** Acknowledging that people have busy schedules. The project team recognizes that traditional public meetings and open houses may not be accessible to everyone. To capture diverse perspectives, the team will aim to engage with others with non-traditional schedules who may find it hard to attend evening meetings and open houses.

Considering these general strategies outlined above, the following sections describe specific methods and tools the project team will use to communicate with and gather input from the public.

Public Engagement Strategies and Tools

The planning process will include specific engagement activities and communications tools, as outlined in the agreed scope of work. Table 3 describes the major public engagement milestones and strategies, including proposed engagement and communication tools. There are two public outreach milestones, with their timing subject to change based on project needs.

Table 3. Engagement Activities Summary

	Milestone 1	Milestone 2
Purpose/Topic	Project introduction, project background, proposed project goals and objectives, overview of existing and future conditions in the project study area, and deficiencies and needs resulting from these conditions.	Proposed transportation system improvements, their estimated costs, potential funding strategies, and proposed prioritization of the improvements.
Timing	Fall 2024	Spring 2025
Primary Engagement Goals	<ul style="list-style-type: none"> ▪ Introduce the Carlton TSP update to the community. ▪ Share and gather feedback on existing and future conditions and transportation needs. 	<ul style="list-style-type: none"> ▪ Share and gather feedback on draft conceptual improvement options. ▪ Gather feedback to help prioritize improvements.
Engagement Tools	<ul style="list-style-type: none"> ▪ Public Event #1 ▪ Presentation from Public Event #1 posted on project website ▪ Online Survey and Interactive Map 	<ul style="list-style-type: none"> ▪ Public Event #2 ▪ Presentation from Public Event #2 posted on project website ▪ Online Survey and Interactive Map
Communication Tools	<ul style="list-style-type: none"> ▪ Website announcement ▪ Social media copy ▪ Meeting mailer to advertise Public Event #1 	<ul style="list-style-type: none"> ▪ Updated website announcement ▪ Updated social media copy ▪ Updated meeting mailer
Summary	Milestone 2 feedback summary, draft and final	Milestone 2 feedback summary, draft and final

Timing, Roles, and Responsibilities

Table 4 details the tools that will be employed during this project and the roles and responsibilities to make outreach successful.

Table 4. Outreach Tools and Responsibilities

Tools	Timing	Responsibilities	Content Review
Project Website	Parametrix will update the website as new materials become available and as the Project progresses.	Host and maintain website: City Provide content for the website: Parametrix	City, ODOT
Press Releases	Final: 2 weeks prior to event Distribute: 2 weeks prior to event	Prepare and distribute: City Press releases will utilize information developed for meeting mailers and informational handouts	Parametrix, City, ODOT
Public Event Materials	Final: 3 weeks prior to event Posted to Website: 2 days prior to event	Prepare materials: Parametrix	City, ODOT
Meeting Mailers	Final: 3 weeks prior to event Distribute: 2 weeks prior to event	Prepare: Parametrix Distribute: City	City, ODOT
Community Interest List and Community Representative Database	Ongoing	Parametrix	City, ODOT
Social Media	Finalize and send 1 week prior to event	Prepare and distribute: City Social media will utilize information developed for meeting mailers	Parametrix
Community Representative Interviews	Conducted concurrent to the development of Memorandum #2	Provide contact information: City Arrange and conduct: Parametrix	City, ODOT
Open House Feedback Summaries	1 week following open house	Parametrix	City, ODOT
Comment Log	Throughout project duration	Parametrix	City, ODOT
Map and Survey	Concurrent with Open House	Parametrix	City, ODOT

Target Audience/Community Representatives

Community representatives for this project include the City of Carlton, transportation interests, neighborhood and business interests, media, emergency service providers, and the traveling public. Table 5 below summarizes stakeholders to be targeted by the public outreach process.

Table 5. Target Audience and Community Representatives

Community Representative Category	Examples/Potential Contacts
Government Agencies and Institutions	Carlton City Council Carlton Planning Commission Carlton Public Works Yamhill County ODOT

Community Representative Category	Examples/Potential Contacts
	Department of Land Conservation and Development (DLCD)
Utilities	City of Carlton Electric Department Bonneville Power Administration (BPA) PacifiCorp NW Natural Recology Western Oregon
Education and Youth	Yamhill Carlton School District Yamhill Enrichment Society (YES)
Transportation Representatives	Yamhill County Transit
Advocacy Groups and Non-profits	Yamhill Carlton Together Cares, Inc. Carlton's Walk in the Park Foundation
Employers, businesses, and economic interests	Carlton Chamber of Commerce Visit Carlton Carlton Business Association Local wineries
Medical and emergency service providers	Willamette Heart and Family Wellness Synergistic Direct Care
Media	Yamhill County's News Register
Environmental justice and equity populations	Blanchet Farm

Project Advisory Committee

The City will identify members for a Project Advisory Committee (PAC) of community representatives and technical representatives to review project materials, guide the project management team, and provide feedback on TSP issues.

The PAC will meet four times during the project to provide input at key public involvement milestones and decision points. PAC meetings will be up to two hours long, will be held in an ADA-accessible location in Carlton or via video conference, with virtual participation accommodations as needed.

Table 6. Project Advisory Committee (PAC) Roster

Community Representative/Interest Group	Organization	Committee Member
Government agencies and institutions	Carlton Business Association	
	City Planning Commission	
	Carlton City Council	
	City of Carlton Planning Department	
	City of Carlton Public Works Department	
	Yamhill County	
	Oregon Department of Land Conservation and Development (“DLCD”)	
Community and Economic Revitalization	Bounty of Yamhill County	
ODOT Representatives	ODOT Region 2 Planning & Finance Section	

Community Representative/Interest Group	Organization	Committee Member
	ODOT Region 2 Active Transportation Liaison ODOT Region 2 Traffic	
Transportation Interest Groups	Yamhill County Transit	
Business Owners	Wineries	
Travel Interests		
Local Forestry, Agriculture, and Freight Industry Representatives		
Education and Youth Representative	Yamhill Carlton School District	
Emergency Service Providers	Carlton Police Department Yamhill County Sheriff's Office Carlton Fire District	
Elderly Representative		
Low-income Representative		
Transportation Disadvantaged Community members		
Disability Advocates		
Active Transportation Advocates		

The draft meeting schedule and general topics covered are summarized below. Specific discussion agendas will be developed closer to the timing of the actual meetings. Agenda topics may shift depending on PAC priorities and concerns.

Table 7. PAC Meeting Schedule and Agenda Topics

	Timing	Topics Discussed	Virtual or In-Person Consultant Attendance
1	Summer 2024	Overview of the project, Solicit input on potential goals and objectives	TBD
2	Fall 2024	Existing conditions, issues, and needs	TBD
3	Winter 2024/2025	Feedback on proposed transportation improvements, prioritization of projects, and potential funding sources.	TBD
4	Summer 2025	Review proposed plan and development code amendments	TBD

Planning Commission and City Council Engagement

The project team will present and gather input from the Carlton Planning Commission and City Council during the TSP development and adoption process. Engagement with these groups will align with the public engagement milestones planned for Fall 2024 and Spring 2025. The sequence includes two Joint Planning Commission and City Council (JPCC) Work Sessions, one Planning Commission Public Hearing, and one City Council Public Hearing. The Consultant team will attend each meeting in person. Table 8 summarizes this engagement.

Table 8. Planning Commission and City Council Meeting Schedule and Agenda Topics

Meeting	Timing	Topics Discussed
JPC #1	Winter 2024	Existing and future conditions, issues, needs; Draft improvements; Draft funding sources and strategies
JPC #2	Spring 2025	Draft TSP; proposed plan and development code amendments
Planning Commission Public Hearing	Summer 2025	Endorsement of the Planning Commission Draft TSP and Draft Code Amendments
City Council Public Hearing	Summer 2025	Adoption of Draft Updated TSP and Adoption of Draft Updated Development Code Amendments

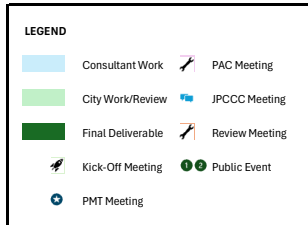
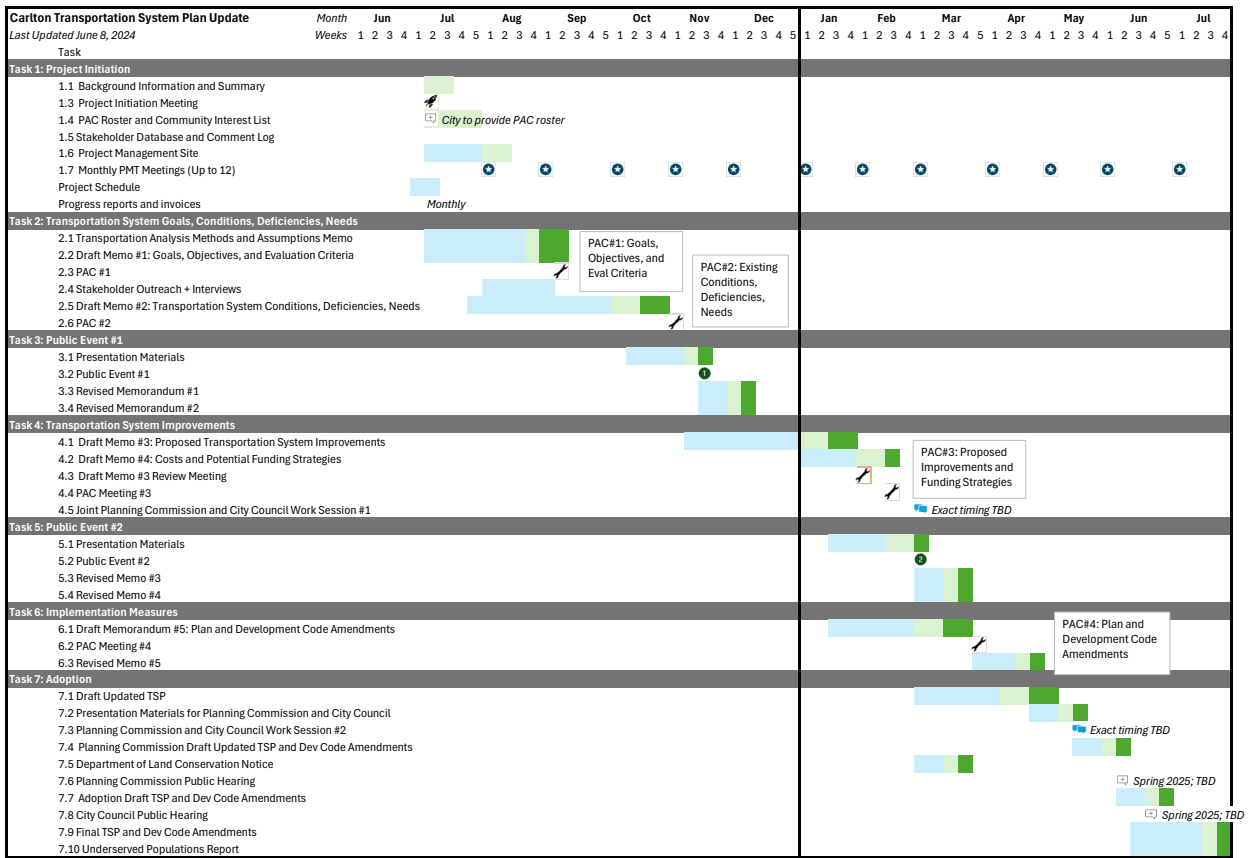
Additional Engagement and Summary Reports

Underserved Populations Report

The consultant team will prepare an Underserved Populations Report delineating project-related activities related to underserved populations, documenting project process and outreach for all low income, race, gender, and age groups. The consultant team will submit this report to the project management team at least 10 days prior to the TSP Adoption hearing.

Public Engagement Summary Report

The consultant team will prepare a Public Engagement Summary Report to document all public and stakeholder engagement activity completed throughout the project. The report will include a summary of key stakeholders, engagement methods used, key themes and feedback received, and a completed public comment database compiled throughout the project. Content from the Public Engagement Summary Report will be included in the Final TSP, and the report itself will be attached as an appendix to the Final TSP.





Application for Boards/Commission

Contact Information

Name:	Todd Dupey
Street Address:	132 N 7th St.
Mailing Address:	132 N 7th St.
City/State/Zip Code:	Carlton, OR 97111
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Carlton:	Almost 2 years
Place of Employment:	YouGov
Occupation:	Market Research
Educational Background:	MBA and MS in Psychology
Prior Civic Activities:	None

Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

City Council

Budget Committee

Planning Commission

Visit Carlton Tourism Committee

Ad-hoc Advisory Committee
Transportation Plan Update Advisory Committee

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

Over 20 years experience in study design, best practices of data collection, and research methodology. Currently am employed as SVP for Market Research at YouGov, an international market research company.

Motivation

Discuss your motivation for serving on this Board/Commission.

Moved to Carlton nearly 2 years ago and perceive transit within and through Carlton as one of the key aspects for the city's ability to manage growth effectively.

Motivated to bring a set of unbiased processes to be applied to the transit vision of the future.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from Carlton City Hall indicating the type of information you will be required to disclose if you are appointed.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Todd Dupey
Signature	
Date	July 5, 2024

Our Policy

It is the policy of the City of Carlton to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Carlton accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.

Application for Boards/Commission



Contact Information

Name:	Heather Miller
Street Address:	16440 NW Red Shot Lane
Mailing Address:	
City/State/Zip Code:	Carlton, OR 97111
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Carlton:	2
Place of Employment:	The Ground
Occupation:	Community Engagement
Educational Background:	Linfield College, Bachelors of Science - Exercise Science
Prior Civic Activities:	McMinnville Downtown Association Board Member 2018-2024; Board President 2020-2023 McMinnville Economic Vitality Leadership Council 2019- current Third Street Improvement Project Advisory Committee

Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

- | | |
|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Visit Carlton Tourism Committee |
| <input type="checkbox"/> Budget Committee | <input checked="" type="checkbox"/> Ad-hoc Advisory Committee |
| <input type="checkbox"/> Planning Commission | Transportation Plan Update Advisory Committee |

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I have served on the Third Street Improvement Project Advisory Committee since 2019, this experience has helped me to better understand overall transportation planning as it relates to all modes of transportation and community planning. My experience on the McMinnville Downtown Association board has taught me how to balance the needs of a diverse business community, travel and tourism as well as local community.

Motivation

Discuss your motivation for serving on this Board/Commission.

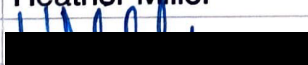
Carlton is a wonderful place to both visit and live and I want to ensure that future planning as it relates to transportation continues to balance the needs of citizens and visitors. Transportation planning is critically important to the future quality of life, safety and functionality for all members of the community. I want to see Carlton continue to be a place that supports agriculture with safe and efficient roads for travel while embracing the walkability and outdoor opportunities for walkers, biker, runners, etc.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon. A sample reporting form is available from Carlton City Hall indicating the type of information you will be required to disclose if you are appointed.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Heather Miller
Signature	
Date	7/29/2024

Our Policy

It is the policy of the City of Carlton to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Carlton accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Thank you for completing this application form and for your interest in volunteering with us.



Application for Boards/Commission

Contact Information

Name:	TONY RYNDERS
Street Address:	130 W. Monroe St
Mailing Address:	P.O. Box 997
City/State/Zip Code:	Carlton / OR / 97111
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Carlton:	Owned business in town for 5 years
Place of Employment:	Tendril Wine Cellars
Occupation:	Owner / Winemaker
Educational Background:	MS in Enology / U-C Davis
Prior Civic Activities:	Board Member - IPAC

Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

- | | |
|--|--|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Visit Carlton Tourism Committee |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Ad-hoc Advisory Committee |
| <input type="checkbox"/> Planning Commission | Transportation Plan Update
Advisory Committee |

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

I am an interested business and property owner in Carlton. The future of my business depends on getting the best plan in place

Motivation

Discuss your motivation for serving on this Board/Commission.


The future of Carlton is at stake and I would be honored to play a role.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	TONY RYNDERS
Signature	
Date	7/17/24

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Thank you for completing this application form and for your interest in volunteering with us.



Application for Boards/Commission

Contact Information

Name:	
Street Address:	
Mailing Address:	
City/State/Zip Code:	
Home Phone:	
Work Phone:	
E-Mail Address:	

Background

Years of Residence in Carlton:	
Place of Employment:	
Occupation:	
Educational Background:	
Prior Civic Activities:	

Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

- | | |
|--|--|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Visit Carlton Tourism Committee |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Ad-hoc Advisory Committee |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> <u>Transportation Plan Update Committee</u> |

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

Writing and communication skills.

Motivation

Discuss your motivation for serving on this Board/Commission.

We are committed to seeing Carlton maintain its small town character while making sure it is prepared for a future of growth. Core to this goal is planning for the increase in traffic and deciding how to create and ensuring that Carlton doesn't become simply a byway along the highway that ODOT uses to move truck traffic through but is, instead, a destination for tourists and a livable, manageable, and safe environment for its residents, business owners, and workforce..

Special Notice

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Agreement and Signature

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Name (printed)	Marty Sherman
Signature	
Date	July 22, 2024

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.



Application for Boards/Commission

Contact Information

Name:	Randy Stapilus
Street Address:	747 W Grant St.
Mailing Address:	PO 834
City/State/Zip Code:	Carlton OR 97111
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background

Years of Residence in Carlton:	20
Place of Employment:	Ridenbaugh Press
Occupation:	editor/publisher
Educational Background:	University of Idaho
Prior Civic Activities:	Carlton Budget Committee, most years since 2008 Urban Renewal Committee, 2008 active in various city elections and ballot issues

Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

- | | |
|--|--|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Visit Carlton Tourism Committee |
| <input type="checkbox"/> Budget Committee | <input checked="" type="checkbox"/> Ad-hoc Advisory Committee |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Transportation Plan Update Advisory Committee |

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

Motivation

Discuss your motivation for serving on this Board/Commission.

I've had a strong interest for years in the city's transportation challenges, and the difficulties the city has had in overcoming them. An aggressive effort in this area is needed to improve mobility, quality of life and the quality of our downtown area.

Special Notice

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Randy Stapilus
Signature	
Date	29/247/

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Thank you for completing this application form and for your interest in volunteering with us.



Application for Boards/Commission

Contact Information

Name: Ken Wright
Street Address: 236 N. Kutch Street
Mailing Address: PO Box 190
City/State/Zip Code: Carlton, OR 97111
Home Phone: cell [REDACTED]
Work Phone: [REDACTED]
E-Mail Address: [REDACTED]

Background

Years of Residence in Carlton: 30
Place of Employment: Ken Wright Cellars
Occupation: owner
Educational Background: UC Davis

Prior Civic Activities: many

Boards/Commissions of Interest

Please check which Boards/Commission your requesting to serve on:

- | | |
|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Visit Carlton Tourism Committee |
| <input type="checkbox"/> Budget Committee | <input checked="" type="checkbox"/> Ad-hoc Advisory Committee |
| <input type="checkbox"/> Planning Commission | <u>transportation plan</u> |

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board/Commission to which you are applying.

Over a decade of service on an ODOT tri county (Yamhill, Polk and Marion) committee MWACT (mid willamette area commission on transportation). This committee oversaw all proposed projects for the tri county area. Projects were ranked and valued as advisement to ODOT on which projects should be pursued. Served on the "Sightseers of Carlton" committee which used a federal grant to do a 20 year visioning process for the community. Ultimately it also resulted in a 450k grant matched by 50k from the city to do improvements to the core of the commercial district. Improvements included new sidewalks, street lights, pedestrian lighting, benches and ornamental trash containers. Karen and I paid for the trees planted on Main and cared for them for the first five years.

Motivation

Discuss your motivation for serving on this Board/Commission.

To continue our involvement in protecting the attractiveness of our community.

Special Notice

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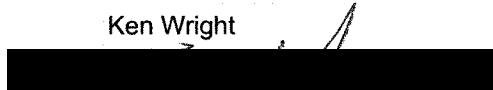
Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)

Ken Wright

Signature



Date

7.17.2024

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Thank you for completing this application form and for your interest in volunteering with us.



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City Council Minutes
Tuesday, June 4, 2024
Via Zoom and at 945 W Grant Street, Carlton, Oregon

REGULAR MEETING **6:02 PM**

1. CALL TO ORDER

Mayor Linda Watkins called the regular session to order at 6:02 PM.

2. ROLL CALL **6:02 PM**

Members Present: Mayor Linda Watkins, Council President Kevin Skipper, Councilors Shirley Ward-Mullen, Guilherme Brandão, Grant Erickson, Carolyn Thompson-Rizer, and David Samuel Hill.

Members Absent: None

Staff Present: City Manager Shannon Beaucaire, City Attorney Tyler Yeoman-Millette, City Planner Scott Whyte, City Recorder Aimee Amerson, and Utility Billing Ashlee Boyd.

Others Present: Dan Blue and Ernie Martin with Recology, Suzy Turrell, Jacki Herb, Kimberly Myers, and Heather Miller.

3. PLEDGE OF ALLEGIANCE **6:02 PM**

The Pledge of Allegiance was performed.

4. CHANGES OR ADDITIONS TO THE AGENDA **6:02 PM**

None.

5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS **6:02 PM**

None.

6. CITIZEN COMMENTS **6:03 PM**

None.

7. CONSENT AGENDA **6:03 PM**

A. Meeting Minutes – *Approved*

1. City Council – May 7, 2024 (Work and Regular Session)

B. Accounts Payable report

C. Reports – Finance & Pool

MOTION: Thompson-Rizer/Ward-Mullen: to approve the consent agenda, including City Council meeting minutes from May 7, 2024, the accounts payable report, the financial reports, and the pool update. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

8. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS **6:04 PM**

A. Recology Rate Review; Guest: Dan Blue & Ernie Martin of Recology

Representatives Dan Blue and Ernie Martin from Recology talked about the work that Recology has been doing throughout the year, including community service & outreach, company standings, and upcoming rate adjustments to maintain pace with inflation and cost of living. Councilors were then given the opportunity to ask questions and receive feedback.

MOTION: Hill/Erickson: to approve Recology’s rate adjustment, effective July 1, 2024. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

B. Resolution 2024-358: Water Management and Conservation Plan; Speaker City Engineer **6:35 PM**

City Engineer Gordon Munro gave a presentation speaking about the water management and conservation plan for City of Carlton. Councilors were given the opportunity to ask questions and receive feedback.

MOTION: Ward-Mullen/Hill: the City accepts and approves the updated Water Management & Conservation Plan to be submitted before the State before July 16, 2024. Motion Carried (7 Yes / 0 No / 0 Absent / 0 Abstain).

C. LA 2024-02; Development Code Public Hearing Update (continued) **7:10 PM**

City Planner Scott Whyte presented the staff report to Council regarding the continued Development Code update project from the May 7, 2024, meeting, then asked Councilors of any questions for city staff.

Public Testimony opened by Mayor Watkins at 7:52pm

Suzy Turrell of 416 Linke Street; Stated that all trees in the recommended list are appropriate trees and the spacing listed is more than adequate. She pointed out that the trees downtown are closer to 20' spacing and they were fine and didn't think the city should deny our residential communities the same shade that we have downtown. Turrell also presented facts about how the trees helped to disperse water throughout the community.

Public Testimony closed by Mayor Watkins at 7:56pm

Before taking the development code to a vote, Councilors took some more time to discuss the information provided during the public testimony. They asked for clarification from City Planner Scott Whyte regarding open space definition, tree canopy measurements and tree spacing in other cities. The Council also discussed the date of the Special Meeting for the Second reading of the Ordinance. They decided the Special Meeting will be held on June 25th, 2024, at 6pm via Zoom only.

MOTION: Ward-Mullen/Erickson: to approve LA 2024-02 with all changes as shown in Exhibit 1, in addition to all changes shown in Exhibit 2, EXCEPT for the following:

Street tree spacing – alternative of 25'-40' with exceptions for utilities

Open space – staff recommendation of 28 lots or more

AH zone change – staff recommendation – min. 3 acres & prohibit land division

Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

MOTION: Ward-Mullen/Hill: to have City Attorney Tyler Yeoman-Millette perform the first reading by title only, Ordinance LA 2024-02. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

MOTION: Thompson-Rizer/Erickson: to approve the first reading, by title only, the approved LA 2024-02 as listed, with the motion to coordinate a special meeting for the second reading of the code in its entirety. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

D. Resolution 2024-357: Updating Master Fee Schedule

City Manager Shannon Beaucaire explained the clarification to the Master Fee Schedule regarding how the utility charges will take place with addition of Accessory dwelling units in the Development Code update.

MOTION: Ward-Mullen/Thompson-Rizer: To approve Resolution 2024-357; updating the Master Fee Schedule effective July 1, 2024. Motion Carried (6 Yes/ 1 No [Skipper] / 0 Absent /0 Abstain).

Councilors added the recommendation of scheduling a utility rate study to see if we need to change the rates later.

E. Resolution 2024-359: Identification Badge Policy

City Manager Shannon Beaucaire shared the City's plan for the identification badges for the Civic Center.

MOTION: Skipper/Hill: to approve Resolution 2024-359; Identification Badge policy for the new Civic Center. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

F. Tourism Promotion RFP

City Manager Shannon Beaucaire shared the efforts that City Staff and the Tourism Committee have gone through in locating and interviewing several Tourism Promotion companies and that the city had chosen an exceptional candidate.

MOTION: Thompson-Rizer/Hill: to accept the selected Tourism Promotion RFP company that City Staff has reviewed and selected. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

ADJOURNMENT

9:24 PM

The Regular Session meeting adjourned at 9:24 PM.

APPROVED by the City of Carlton City Council on August 13, 2024.

ATTEST:

Ashlee Boyd, Utility Billing Specialist

Linda Watkins, Mayor



City Council Special Meeting Minutes
Tuesday, June 25, 2024
Via Zoom

REGULAR MEETING

6:00 PM

1. CALL TO ORDER

Mayor Linda Watkins called the regular session to order at 6:01 PM.

2. ROLL CALL

6:01 PM

Members Present: Mayor Linda Watkins, Council President Kevin Skipper, Councilors Shirley Ward-Mullen, Grant Erickson, Carolyn Thompson-Rizer, Guilherme Brandão and David Hill.

Members Absent: None.

Staff Present: City Attorney Tyler Yeoman-Millette, City Planner Scott Whyte, and Finance Specialist Morgan Shelton.

Others Present: Susan Turrell

3. PLEDGE OF ALLEGIANCE

6:02 PM

The Pledge of Allegiance was not performed due to absence of flag.

4. CHANGES OR ADDITIONS TO THE AGENDA

6:02 PM

None.

5. CEREMONIES/APPOINTMENTS/ANNOUNCEMENTS

6:03 PM

None.

6. CITIZEN COMMENTS

6:06 PM

Susan Turrell of 416 Linke Avenue discussed potential storm water drainage issues occurring at JR Meadows 2.

7. ORDINANCES/RESOLUTIONS/DISCUSSION/ACTION ITEMS

6:08 PM

City Planner Scott Whyte introduced Ordinance 2024-751 which amends the Carlton Development Code. This is the second reading of the Ordinance, as the first was completed at the June 4, 2024, City Council meeting.

MOTION: Ward-Mullen/Thompson-Rizer: authorize the second reading, by title only of Ordinance 2024-751. Motion Carried (7 Yes/ 0 No / 0 Absent /0 Abstain).

MOTION: Hill/Thompson-Rizer: to accept the second reading of Ordinance 2024-751 as read. Motion Carried via Roll Call vote. (7 Yes/ 0 No / 0 Absent /0 Abstain).

Mayor Watkins and Councilors discussed the recent passing of two previous Councilor members, Kathie Oriet and Carey Rhoades. They discussed ideas on how to best honor their contributions to the City of Carlton, possibly through the Civic Center designations.

8. ADJOURNMENT

6:24 PM

APPROVED by the City of Carlton City Council on August 13, 2024.

ATTEST:

Morgan Shelton, Finance Specialist

Linda Watkins, Mayor

Accounts Payable

Checks by Date - Summary by Check Date

User: aamerson
 Printed: 8/5/2024 3:09 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
61571	9985	CIS	06/05/2024	31,113.39
61572	9981	EFTPS	06/05/2024	12,975.70
61573	OreRev	Oregon Dept. of Revenue	06/05/2024	3,828.32
61574	9100	PERS	06/05/2024	12,089.59
61575	10004	Attn: Voya Institutional Plan Services VOY	06/05/2024	1,850.00
61576	10005	Attention: Voya Institutional Plan Services	06/05/2024	925.76
Total for 6/5/2024:				62,782.76
61577	BlaLar	Larry Blake	06/06/2024	500.00
61578	CIT	CIT First-Citizens Bank & Trust Co	06/06/2024	161.00
61579	CorMai	Core & Main LP	06/06/2024	174.00
61580	DavAut	Davison Auto Parts	06/06/2024	28.14
61581	EdgAna	Edge Analytical Inc	06/06/2024	115.00
61582	OnliNW	Hunter Communications	06/06/2024	491.25
61583	LowHom	LOWE'S Home Improvement	06/06/2024	539.95
61584	NexCle	Nexus Commercial Cleaning LLC	06/06/2024	1,064.00
61585	PorGen	Portland General Electric	06/06/2024	4,027.60
61586	Quill	Quill LLC	06/06/2024	43.66
61587	Reece	Reece Complete Security Solutions	06/06/2024	1,860.00
61588	ReiFur	Reimers Furniture MFG, Inc	06/06/2024	5,684.25
61589	SieSpr	Sierra Springs	06/06/2024	74.44
61590	TetTec	Tetra Tech, Inc	06/06/2024	47,803.29
61591	VerWir	Verizon Wireless	06/06/2024	887.07
61592	WilFar	Wilco Farmers	06/06/2024	4,581.82
61593	YamCom	Yamhill Communications Agency	06/06/2024	2,433.58
Total for 6/6/2024:				70,469.05
61594	AirNor	Airgas USA, LLC	06/13/2024	360.71
61595	BraJul	Julie Brandao	06/13/2024	583.38
61596	CarCor	Carlton Corner Service	06/13/2024	1,292.79
61597	YamShe	Yamhill County Sheriff's Office	06/13/2024	218.00
61598	Comcas	Comcast	06/13/2024	227.82
61599	DatPro	Dataprose	06/13/2024	696.13
61600	FarEle	Farnham Electric Co.	06/13/2024	485.00
61601	FirFedCC	First Federal Card Services	06/13/2024	8,148.95
61602	RecWes	Recology Western Oregon	06/13/2024	480.15
61603	McMDry	McMinnville Dry Cleaners	06/13/2024	40.00
61604	OreRevCT	Oregon Department Of Revenue	06/13/2024	700.00
61605	PorGen	Portland General Electric	06/13/2024	2,787.80
Total for 6/13/2024:				16,020.73
61606	WilSco	Willscot	06/14/2024	3,038.16
Total for 6/14/2024:				3,038.16

Check No	Vendor No	Vendor Name	Check Date	Check Amount
61612	9981	EFTPS	06/20/2024	13,439.48
61613	OreRev	Oregon Dept. of Revenue	06/20/2024	3,900.64
61614	9100	PERS	06/20/2024	12,266.17
61615	10004	Attn: Voya Institutional Plan Services VOY	06/20/2024	1,850.00
61616	10005	Attention: Voya Institutional Plan Services	06/20/2024	925.76
61617	3JCon	3J Consulting	06/20/2024	1,080.00
61618	CarTes	Carlson Testing, Inc.	06/20/2024	1,779.00
61619	CFMAdv	CFM Advocates	06/20/2024	4,200.00
61620	ChuGar	Garrett Chunn	06/20/2024	200.00
61621	CitSwe	City Sweepers, LLC.	06/20/2024	1,735.00
61622	Comcas	Comcast	06/20/2024	91.06
61623	ConSys	Control Systems NW LLC	06/20/2024	3,615.18
61624	CraRoc	Crabtree Rock Company, Inc.	06/20/2024	346.13
61625	EdgAna	Edge Analytical Inc	06/20/2024	325.00
61626	EleErg	Element Ergo, LLC	06/20/2024	7,599.20
61627	HauRue	Haugeberg, Rueter, Gowell	06/20/2024	3,312.00
61628	HawInc	Haworth Inc.	06/20/2024	787,938.36
61629	McmPum	McMinnville Pumping LLC	06/20/2024	135.00
61630	CouGov	Mid-Willamette Valley Council Of Governr	06/20/2024	8,340.75
61631	OneCal	One Call Concepts, Inc.	06/20/2024	143.00
61632	SieSpr	Sierra Springs	06/20/2024	16.98
61633	SprBro	Springbrook Holding Company LLC	06/20/2024	16.00
61634	TranRis	Data Solutions, Inc TransUnion Risk and A	06/20/2024	75.00
61635	WyaHos	Wyant Hospitality	06/20/2024	4,450.00
Total for 6/20/2024:				857,779.71
61636	ProBui	Builders FirstSource	06/27/2024	34.11
61637	CasCol	Cascade Columbia Dist. Co.	06/27/2024	1,400.00
61638	UB*00591	Tassy Davis	06/27/2024	150.00
61639	EdgAna	Edge Analytical Inc	06/27/2024	115.00
61640	GGInte	G&G Interiors	06/27/2024	750.00
61641	GorPlu	Gormley Plumbing & Heating	06/27/2024	1,785.55
61642	Graing	Grainger	06/27/2024	206.50
61643	MarKev	Kevin Martinez	06/27/2024	1,484.80
61644	NewReg	News-Register	06/27/2024	130.62
61645	PorGenEx	Portland General Electric	06/27/2024	34,983.79
61646	PriSys	Primisys	06/27/2024	12,350.00
61647	Reece	Reece Complete Security Solutions	06/27/2024	738.56
61648	SheMor	Morgan Shelton	06/27/2024	86.29
61649	SheWil	Sherwin Williams	06/27/2024	33.72
61650	UB*00592	Victoria Sutton	06/27/2024	64.67
61651	TetTec	Tetra Tech, Inc	06/27/2024	1,880.55
61652	TheHON	The HON Company LLC	06/27/2024	3,005.15
61653	ZipFib	Ziply Fiber	06/27/2024	978.00
Total for 6/27/2024:				60,177.31
61654	9985	CIS	07/05/2024	31,113.39
61655	9981	EFTPS	07/05/2024	16,522.66
61656	OreRev	Oregon Dept. of Revenue	07/05/2024	4,788.31
61657	9100	PERS	07/05/2024	12,883.60
61658	10004	Attn: Voya Institutional Plan Services VOY	07/05/2024	1,850.00
61659	10005	Attention: Voya Institutional Plan Services	07/05/2024	925.76
61660	CDLand	C and D Landscape	07/05/2024	1,250.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
61661	CenLin	CenturyLink	07/05/2024	586.56
61662	CIT	CIT First-Citizens Bank & Trust Co	07/05/2024	161.00
61663	CitSwe	City Sweepers, LLC.	07/05/2024	1,235.00
61664	DavAut	Davison Auto Parts	07/05/2024	12.14
61665	FarEle	Farnham Electric Co.	07/05/2024	290.92
61666	Holst	Holst	07/05/2024	11,666.54
61667	OnliNW	Hunter Communications	07/05/2024	491.25
61668	LexPol	Lexipol LLC	07/05/2024	2,736.99
61669	OreAcc	Northwest Accreditation Alliance	07/05/2024	1,028.00
61670	OreRevCT	Oregon Department Of Revenue	07/05/2024	200.00
61671	PorGen	Portland General Electric	07/05/2024	5,927.10
61672	Reece	Reece Complete Security Solutions	07/05/2024	4,759.82
61673	SolYes	Solutions Yes	07/05/2024	255.36
61674	VerWir	Verizon Wireless	07/05/2024	860.13
61675	Ward J	Jill M Ward	07/05/2024	573.75
61676	YamShe	Yamhill County Sheriff's Office	07/05/2024	96.00
61677	ZipFib	Ziply Fiber	07/05/2024	1,075.80
Total for 7/5/2024:				101,290.08
61678	CasInc	Caselle, Inc.	07/11/2024	354.00
61679	CIT	CIT First-Citizens Bank & Trust Co	07/11/2024	861.00
61680	Comcas	Comcast	07/11/2024	187.41
61681	DatPro	Dataprose	07/11/2024	694.30
61682	DraAwa	Drain Away Rooter	07/11/2024	780.00
61683	EdgAna	Edge Analytical Inc	07/11/2024	115.00
61684	Graingr	Grainger	07/11/2024	206.50
61685	VolJak	Jake Volz	07/11/2024	1,250.00
61686	NatCop	National Association of Chiefs of Police	07/11/2024	155.00
61687	NewReg	News-Register	07/11/2024	117.76
61688	NicEle	Nice Electric Co.	07/11/2024	660.00
61689	OPNW	Office Products Nationwide	07/11/2024	11,912.32
61690	ORWatRes	Oregon Water Resources Department	07/11/2024	2,450.00
61691	PreLoc	Precision Locating, Inc.	07/11/2024	6,897.00
61692	PriSys	Primisys	07/11/2024	26,640.88
61693	ProMed	Providence Health and Services OR	07/11/2024	26.00
61694	RecWes	Recology Western Oregon	07/11/2024	485.52
61695	TetTec	Tetra Tech, Inc	07/11/2024	4,126.81
61696	WilSco	Willscot	07/11/2024	5,228.48
Total for 7/11/2024:				63,147.98
61702	SupLlc	911 Supply LLC	07/18/2024	52.69
61703	BlaJac	Jacob Blair	07/18/2024	51.17
61704	CarCor	Carlton Corner Service	07/18/2024	897.55
61706	CINTAS	Cintas Corp	07/18/2024	762.86
61707	CitSwe	City Sweepers, LLC.	07/18/2024	1,320.00
61708	CroTow	Cross Town Movers Inc	07/18/2024	3,958.35
61709	EnvTec	Envirotech Services Inc	07/18/2024	488.72
61710	FirFedCC	First Federal Card Services	07/18/2024	3,942.53
61712	HauRue	Haugeberg, Rueter, Gowell	07/18/2024	3,330.00
61713	LawCom	Lawrence Company	07/18/2024	50.00
61714	LowHom	LOWE'S Home Improvement	07/18/2024	398.53
61715	McMDry	McMinnville Dry Cleaners	07/18/2024	16.60
61716	CouGov	Mid-Willamette Valley Council Of Governr	07/18/2024	4,430.25
61717	NWLogg	NW Logging Supply	07/18/2024	50.99
61718	ParSam	Paradise of Samoa	07/18/2024	400.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
61719	PorGen	Portland General Electric	07/18/2024	7,284.10
61720	TranRis	Data Solutions, Inc TransUnion Risk and A	07/18/2024	75.00
61721	WilFar	Wilco Farmers	07/18/2024	1,949.06
61722	WyaHos	Wyant Hospitality	07/18/2024	800.00
Total for 7/18/2024:				30,258.40
61705	HawInc	Haworth Inc.	07/19/2024	811,182.14
Total for 7/19/2024:				811,182.14
61697	9981	EFTPS	07/20/2024	16,095.63
61698	OreRev	Oregon Dept. of Revenue	07/20/2024	4,710.27
61699	9100	PERS	07/20/2024	12,573.76
61700	10004	Attn: Voya Institutional Plan Services VOY	07/20/2024	1,850.00
61701	10005	Attention: Voya Institutional Plan Services	07/20/2024	925.76
Total for 7/20/2024:				36,155.42
61711	SieSpr	Sierra Springs	07/26/2024	390.71
61724	AirNor	Airgas USA, LLC	07/26/2024	351.75
61725	AmiChr	Christine Amiel	07/26/2024	90.00
61726	BotEqu	Botten's Equipment Rental	07/26/2024	144.62
61727	CDLand	C and D Landscape	07/26/2024	30,000.00
61728	CitCou	CIS	07/26/2024	83,246.50
61729	CitYam	City of Yamhill	07/26/2024	160.00
61730	ColCre	Colvita Creative	07/26/2024	2,900.00
61731	Comcas	Comcast	07/26/2024	91.07
61732	ConSys	Control Systems NW LLC	07/26/2024	1,557.24
61733	InnTec	Innova NW	07/26/2024	271.50
61734	UB*00593	Margo Jefferson	07/26/2024	60.97
61735	LeaCit	League Of Oregon Cities	07/26/2024	3,671.46
61736	LesSch	Les Schwab Tire Center	07/26/2024	1,674.79
61737	McmPol	McMinnville Police Department	07/26/2024	500.00
61738	OESEqui	OES Oregon Equipment Sales, LLC	07/26/2024	172.14
61739	SAIF	SAIF Corporation	07/26/2024	11,866.70
Total for 7/26/2024:				137,149.45
61746	BotEqu	Botten's Equipment Rental	08/02/2024	341.29
61747	CasCol	Cascade Columbia Dist. Co.	08/02/2024	6,558.96
61748	CenLin	CenturyLink	08/02/2024	588.17
61749	CINTAS	Cintas Corp	08/02/2024	1,533.92
61750	CIT	CIT First-Citizens Bank & Trust Co	08/02/2024	24.50
61751	Comcas	Comcast	08/02/2024	77.97
61752	EdgAna	Edge Analytical Inc	08/02/2024	325.00
61753	EllKat	Kathryn Ellis	08/02/2024	7.99
61754	FarEle	Farnham Electric Co.	08/02/2024	260.00
61755	OnliNW	Hunter Communications	08/02/2024	491.25
61756	LakInd	Lakeside Industries, Inc.	08/02/2024	291.56
61757	LesSch	Les Schwab Tire Center	08/02/2024	224.78
61758	NicEle	Nice Electric Co.	08/02/2024	2,448.30
61759	OreDes	Oregon Destination Association	08/02/2024	300.00
61760	TexGra	Textile Graphics Unlimited Inc.	08/02/2024	1,498.34
61761	VerWir	Verizon Wireless	08/02/2024	860.12
61762	YamCom	Yamhill Communications Agency	08/02/2024	5,451.34

Check No	Vendor No	Vendor Name	Check Date	Check Amount
61763	ZipFib	Ziply Fiber	08/02/2024	1,956.00
Total for 8/2/2024:				23,239.49
61740	9985	CIS	08/05/2024	31,113.39
61741	9981	EFTPS	08/05/2024	16,479.12
61742	OreRev	Oregon Dept. of Revenue	08/05/2024	4,814.19
61743	9100	PERS	08/05/2024	12,624.44
61744	10004	Attn: Voya Institutional Plan Services VOY	08/05/2024	1,850.00
61745	10005	Attention: Voya Institutional Plan Services	08/05/2024	925.76
61764	InLike	Timothy & Andrea Baker	08/05/2024	1,100.00
61765	Winco	Winco	08/05/2024	726.72
Total for 8/5/2024:				69,633.62
Report Total (189 checks):				2,342,324.30

General Ledger

Trial Balance by Acct Type

User: aamerson
 Printed: 8/5/2024 3:18:07 PM
 Period 01 - 12
 Fiscal Year 2025



Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
001	General					
Asset	Asset					
A1	Asset	0.00	288,515.64	191,409.27	361,193.81	118,731.10
Asset	Asset	0.00	288,515.64	191,409.27	361,193.81	118,731.10
Liability	Liability					
L1	Liability	0.00	-1,474.42	533,239.70	578,262.88	43,548.76
Liability	Liability	0.00	-1,474.42	533,239.70	578,262.88	43,548.76
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	289,990.06	0.00	0.00	289,990.06
Fund Balance	Fund Balance	0.00	289,990.06	0.00	0.00	289,990.06
Revenue	Revenue					
R1	Revenue	1,947,323.00	0.00	0.00	43,118.60	43,118.60
Revenue	Revenue	1,947,323.00	0.00	0.00	43,118.60	43,118.60
Expense	Expense					
001	Administrative					
05	Personal Services	70,305.00	0.00	8,721.23	0.00	8,721.23
06	Materials & Services	93,000.00	0.00	26,911.80	0.00	26,911.80
09	Transfers	0.00	0.00	0.00	0.00	0.00
001	Administrative	163,305.00	0.00	35,633.03	0.00	35,633.03
002	Finance					
05	Personal Services	143,200.00	0.00	18,837.57	0.00	18,837.57
06	Materials & Services	124,500.00	0.00	32,384.12	0.00	32,384.12
07	Capital Outlay	0.00	0.00	0.00	0.00	0.00
08	Contingencies	158,883.00	0.00	0.00	0.00	0.00
09	Transfers	227,815.00	0.00	0.00	0.00	0.00
002	Finance	654,398.00	0.00	51,221.69	0.00	51,221.69
003	LandUse and Planning					
05	Personal Services	38,580.00	0.00	4,914.19	0.00	4,914.19
06	Materials & Services	74,100.00	0.00	4,430.25	0.00	4,430.25
003	LandUse and Planning	112,680.00	0.00	9,344.44	0.00	9,344.44

Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
004	Police					
05	Personal Services	624,900.00	0.00	84,656.81	0.00	84,656.81
06	Materials & Services	158,500.00	0.00	22,063.60	2,737.67	19,325.93
07	Capital Outlay	0.00	0.00	0.00	0.00	0.00
004	Police	783,400.00	0.00	106,720.41	2,737.67	103,982.74
005	Municipal Court					
05	Personal Services	32,975.00	0.00	2,841.06	0.00	2,841.06
06	Materials & Services	22,250.00	0.00	740.00	0.00	740.00
005	Municipal Court	55,225.00	0.00	3,581.06	0.00	3,581.06
006	Parks					
05	Personal Services	34,550.00	0.00	8,413.21	0.00	8,413.21
06	Materials & Services	45,550.00	0.00	1,099.80	0.00	1,099.80
07	Capital Outlay	0.00	0.00	0.00	0.00	0.00
006	Parks	80,100.00	0.00	9,513.01	0.00	9,513.01
007	Pool					
05	Personal Services	66,165.00	0.00	41,058.59	0.00	41,058.59
06	Materials & Services	32,050.00	0.00	3,666.76	75.00	3,591.76
07	Capital Outlay	0.00	0.00	0.00	0.00	0.00
007	Pool	98,215.00	0.00	44,725.35	75.00	44,650.35
Expense	Expense	1,947,323.00	0.00	260,738.99	2,812.67	257,926.32
001	General	0.00	0.00	985,387.96	985,387.96	0.00
005	Tourism					
Asset	Asset					
A1	Asset	0.00	111,197.66	389.75	8,200.00	103,387.41
Asset	Asset	0.00	111,197.66	389.75	8,200.00	103,387.41
Liability	Liability					
L1	Liability	0.00	0.00	8,200.00	8,200.00	0.00
Liability	Liability	0.00	0.00	8,200.00	8,200.00	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	111,197.66	0.00	0.00	111,197.66
Fund Balance	Fund Balance	0.00	111,197.66	0.00	0.00	111,197.66
Revenue	Revenue					
R1	Revenue	122,200.00	0.00	0.00	389.75	389.75
Revenue	Revenue	122,200.00	0.00	0.00	389.75	389.75
Expense	Expense					
500	Tourism					
06	Materials & Services	122,200.00	0.00	8,200.00	0.00	8,200.00
500	Tourism	122,200.00	0.00	8,200.00	0.00	8,200.00

Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
Expense	Expense	122,200.00	0.00	8,200.00	0.00	8,200.00
005	Tourism	0.00	0.00	16,789.75	16,789.75	0.00
011	Street					
Asset	Asset					
A1	Asset	0.00	323,153.77	229,985.31	21,372.50	531,766.58
Asset	Asset	0.00	323,153.77	229,985.31	21,372.50	531,766.58
Liability	Liability					
L1	Liability	0.00	0.00	14,675.08	14,675.08	0.00
Liability	Liability	0.00	0.00	14,675.08	14,675.08	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	323,153.77	0.00	0.00	323,153.77
Fund Balance	Fund Balance	0.00	323,153.77	0.00	0.00	323,153.77
Revenue	Revenue					
R1	Revenue	502,293.00	0.00	0.00	229,985.31	229,985.31
Revenue	Revenue	502,293.00	0.00	0.00	229,985.31	229,985.31
Expense	Expense					
110	Streets					
05	Personal Services	54,690.00	0.00	7,252.78	0.00	7,252.78
06	Materials & Services	148,500.00	0.00	14,119.72	0.00	14,119.72
07	Capital Outlay	40,000.00	0.00	0.00	0.00	0.00
08	Contingencies	149,103.00	0.00	0.00	0.00	0.00
09	Transfers	110,000.00	0.00	0.00	0.00	0.00
110	Streets	502,293.00	0.00	21,372.50	0.00	21,372.50
Expense	Expense	502,293.00	0.00	21,372.50	0.00	21,372.50
011	Street	0.00	0.00	266,032.89	266,032.89	0.00
012	Water					
Asset	Asset					
A1	Asset	0.00	765,462.45	158,464.16	129,382.73	794,543.88
Asset	Asset	0.00	765,462.45	158,464.16	129,382.73	794,543.88
Liability	Liability					
L1	Liability	0.00	51,908.19	58,314.41	59,093.45	52,687.23
Liability	Liability	0.00	51,908.19	58,314.41	59,093.45	52,687.23
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	713,554.26	0.00	0.00	713,554.26
Fund Balance	Fund Balance	0.00	713,554.26	0.00	0.00	713,554.26
Revenue	Revenue					

Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
R1	Revenue	2,246,863.00	0.00	117.09	154,173.31	154,056.22
Revenue	Revenue	2,246,863.00	0.00	117.09	154,173.31	154,056.22
Expense	Expense					
120	Water					
05	Personal Services	557,350.00	0.00	74,199.06	0.00	74,199.06
06	Materials & Services	410,000.00	0.00	51,629.77	75.00	51,554.77
07	Capital Outlay	110,000.00	0.00	0.00	0.00	0.00
08	Contingencies	370,144.00	0.00	0.00	0.00	0.00
09	Transfers	799,369.00	0.00	0.00	0.00	0.00
120	Water	2,246,863.00	0.00	125,828.83	75.00	125,753.83
Expense	Expense	2,246,863.00	0.00	125,828.83	75.00	125,753.83
012	Water	0.00	0.00	342,724.49	342,724.49	0.00
013	Sewer					
Asset	Asset					
A1	Asset	0.00	369,747.74	123,934.90	110,541.79	383,140.85
Asset	Asset	0.00	369,747.74	123,934.90	110,541.79	383,140.85
Liability	Liability					
L1	Liability	0.00	0.29	43,219.93	43,225.08	5.44
Liability	Liability	0.00	0.29	43,219.93	43,225.08	5.44
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	369,747.45	0.00	0.00	369,747.45
Fund Balance	Fund Balance	0.00	369,747.45	0.00	0.00	369,747.45
Revenue	Revenue					
R1	Revenue	1,698,189.00	0.00	366.67	123,350.33	122,983.66
Revenue	Revenue	1,698,189.00	0.00	366.67	123,350.33	122,983.66
Expense	Expense					
130	Sewer					
05	Personal Services	515,830.00	0.00	68,941.57	0.00	68,941.57
06	Materials & Services	375,500.00	0.00	41,308.55	654.42	40,654.13
07	Capital Outlay	4,000.00	0.00	0.00	0.00	0.00
08	Contingencies	220,531.00	0.00	0.00	0.00	0.00
09	Transfers	582,328.00	0.00	0.00	0.00	0.00
130	Sewer	1,698,189.00	0.00	110,250.12	654.42	109,595.70
Expense	Expense	1,698,189.00	0.00	110,250.12	654.42	109,595.70
013	Sewer	0.00	0.00	277,771.62	277,771.62	0.00
017	Capital Improvement					
Asset	Asset					
A1	Asset	0.00	3,684,715.83	807,836.02	1,684,479.32	2,808,072.53

Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
Asset	Asset	0.00	3,684,715.83	807,836.02	1,684,479.32	2,808,072.53
Liability	Liability					
L1	Liability	0.00	0.00	884,479.32	884,479.32	0.00
Liability	Liability	0.00	0.00	884,479.32	884,479.32	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	3,684,715.83	0.00	0.00	3,684,715.83
Fund Balance	Fund Balance	0.00	3,684,715.83	0.00	0.00	3,684,715.83
Revenue	Revenue					
R1	Revenue	17,674,838.00	0.00	0.00	7,836.02	7,836.02
Revenue	Revenue	17,674,838.00	0.00	0.00	7,836.02	7,836.02
Expense	Expense					
170	Capital Improvements Expense					
06	Materials & Services	30,900.00	0.00	0.00	0.00	0.00
08	Contingencies	1,141,938.00	0.00	0.00	0.00	0.00
170	Capital Improvements Expense	1,172,838.00	0.00	0.00	0.00	0.00
171	FacilitiesSpecial Projects					
07	Capital Outlay	1,070,000.00	0.00	876,521.64	176.37	876,345.27
171	FacilitiesSpecial Projects	1,070,000.00	0.00	876,521.64	176.37	876,345.27
172	Parks Projects					
07	Capital Outlay	50,000.00	0.00	0.00	0.00	0.00
172	Parks Projects	50,000.00	0.00	0.00	0.00	0.00
173	Transportation Projects					
07	Capital Outlay	1,670,000.00	0.00	0.00	0.00	0.00
173	Transportation Projects	1,670,000.00	0.00	0.00	0.00	0.00
174	Water Projects					
07	Capital Outlay	3,512,000.00	0.00	1,557.24	0.00	1,557.24
174	Water Projects	3,512,000.00	0.00	1,557.24	0.00	1,557.24
175	Sewer Projects					
07	Capital Outlay	10,100,000.00	0.00	6,576.81	0.00	6,576.81
175	Sewer Projects	10,100,000.00	0.00	6,576.81	0.00	6,576.81
176	Storm Water Projects					
07	Capital Outlay	100,000.00	0.00	0.00	0.00	0.00
176	Storm Water Projects	100,000.00	0.00	0.00	0.00	0.00
Expense	Expense	17,674,838.00	0.00	884,655.69	176.37	884,479.32
017	Capital Improvement	0.00	0.00	2,576,971.03	2,576,971.03	0.00
020	SDC's					

Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
Asset	Asset					
A1	Asset	0.00	3,193,243.41	6,267.15	0.00	3,199,510.56
Asset	Asset	0.00	3,193,243.41	6,267.15	0.00	3,199,510.56
Liability	Liability					
L1	Liability	0.00	0.00	0.00	0.00	0.00
Liability	Liability	0.00	0.00	0.00	0.00	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	3,193,243.41	0.00	0.00	3,193,243.41
Fund Balance	Fund Balance	0.00	3,193,243.41	0.00	0.00	3,193,243.41
Revenue	Revenue					
R1	Revenue	3,592,474.00	0.00	0.00	6,267.15	6,267.15
Revenue	Revenue	3,592,474.00	0.00	0.00	6,267.15	6,267.15
Expense	Expense					
200	SDC Fund					
06	Materials & Services	390,000.00	0.00	0.00	0.00	0.00
07	Capital Outlay	2,382,693.00	0.00	0.00	0.00	0.00
08	Contingencies	719,781.00	0.00	0.00	0.00	0.00
09	Transfers	100,000.00	0.00	0.00	0.00	0.00
200	SDC Fund	3,592,474.00	0.00	0.00	0.00	0.00
Expense	Expense	3,592,474.00	0.00	0.00	0.00	0.00
020	SDC's	0.00	0.00	6,267.15	6,267.15	0.00
024	Debt Service Pool Project					
Asset	Asset					
A1	Asset	0.00	1,485.18	545.55	0.00	2,030.73
Asset	Asset	0.00	1,485.18	545.55	0.00	2,030.73
Liability	Liability					
L1	Liability	0.00	0.00	0.00	0.00	0.00
Liability	Liability	0.00	0.00	0.00	0.00	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	1,485.18	0.00	0.00	1,485.18
Fund Balance	Fund Balance	0.00	1,485.18	0.00	0.00	1,485.18
Revenue	Revenue					
R1	Revenue	73,861.00	0.00	0.00	545.55	545.55
Revenue	Revenue	73,861.00	0.00	0.00	545.55	545.55
Expense	Expense					
240	Capital Project Pool Bond					
08	Contingencies	2,283.00	0.00	0.00	0.00	0.00
11	Debt Service	71,578.00	0.00	0.00	0.00	0.00

Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
240	Capital Project Pool Bond	73,861.00	0.00	0.00	0.00	0.00
Expense	Expense	73,861.00	0.00	0.00	0.00	0.00
024	Debt Service Pool Project	0.00	0.00	545.55	545.55	0.00
026	Debt Service					
Asset	Asset					
A1	Asset	0.00	-21,368.15	0.00	0.00	-21,368.15
Asset	Asset	0.00	-21,368.15	0.00	0.00	-21,368.15
Liability	Liability					
L1	Liability	0.00	0.00	0.00	0.00	0.00
Liability	Liability	0.00	0.00	0.00	0.00	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	-21,368.15	0.00	0.00	-21,368.15
Fund Balance	Fund Balance	0.00	-21,368.15	0.00	0.00	-21,368.15
Revenue	Revenue					
R1	Revenue	1,082,392.00	0.00	0.00	0.00	0.00
Revenue	Revenue	1,082,392.00	0.00	0.00	0.00	0.00
Expense	Expense					
260	Dept					
08	Contingencies	8,632.00	0.00	0.00	0.00	0.00
11	Debt Service	1,073,760.00	0.00	0.00	0.00	0.00
260	Dept	1,082,392.00	0.00	0.00	0.00	0.00
Expense	Expense	1,082,392.00	0.00	0.00	0.00	0.00
026	Debt Service	0.00	0.00	0.00	0.00	0.00
027	VERF					
Asset	Asset					
A1	Asset	0.00	8,318.79	0.00	0.00	8,318.79
Asset	Asset	0.00	8,318.79	0.00	0.00	8,318.79
Liability	Liability					
L1	Liability	0.00	0.00	0.00	0.00	0.00
Liability	Liability	0.00	0.00	0.00	0.00	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	8,318.79	0.00	0.00	8,318.79
Fund Balance	Fund Balance	0.00	8,318.79	0.00	0.00	8,318.79
Revenue	Revenue					
R1	Revenue	58,318.00	0.00	0.00	0.00	0.00
Revenue	Revenue	58,318.00	0.00	0.00	0.00	0.00

Sort Level	Description	Budget	Beg Bal	Debits	Credits	End Bal
Expense 127	Expense Reserves					
07	Capital Outlay	53,249.00	0.00	0.00	0.00	0.00
08	Contingencies	5,069.00	0.00	0.00	0.00	0.00
127	Reserves	58,318.00	0.00	0.00	0.00	0.00
Expense	Expense	58,318.00	0.00	0.00	0.00	0.00
027	VERF	0.00	0.00	0.00	0.00	0.00
070	Urban Renewal					
Asset	Asset					
A1	Asset	0.00	512,468.58	4,100.46	0.00	516,569.04
Asset	Asset	0.00	512,468.58	4,100.46	0.00	516,569.04
Liability	Liability					
L1	Liability	0.00	0.00	0.00	0.00	0.00
Liability	Liability	0.00	0.00	0.00	0.00	0.00
Fund Balance	Fund Balance					
F1	Fund Balance	0.00	512,468.58	0.00	0.00	512,468.58
Fund Balance	Fund Balance	0.00	512,468.58	0.00	0.00	512,468.58
Revenue	Revenue					
R1	Revenue	670,740.00	0.00	0.00	4,100.46	4,100.46
Revenue	Revenue	670,740.00	0.00	0.00	4,100.46	4,100.46
Expense	Expense					
700	Urban Renewal					
06	Materials & Services	8,500.00	0.00	0.00	0.00	0.00
07	Capital Outlay	447,240.00	0.00	0.00	0.00	0.00
08	Contingencies	150,000.00	0.00	0.00	0.00	0.00
11	Debt Service	65,000.00	0.00	0.00	0.00	0.00
700	Urban Renewal	670,740.00	0.00	0.00	0.00	0.00
Expense	Expense	670,740.00	0.00	0.00	0.00	0.00
070	Urban Renewal	0.00	0.00	4,100.46	4,100.46	0.00
Grand Total		0.00	0.00	4,476,590.90	4,476,590.90	0.00



Memorandum Pool Update

To: The Mayor and Members of the City Council
From: Ashlee Boyd
Subject: Update on the 2024 Pool Season
Council Goal: Goal 4: Good Governance
Date: August 5, 2024

Recommendation

This agenda item is for notification purposes only.

Background

This pool season has been quite busy! Our pool staff has done an exceptional job in maintaining safety, with no serious incidents related to heat or injuries reported this year. The modified schedule has played a significant role in reducing these occurrences. It's clear that it has been beneficial in ensuring safety during extreme heat.

The lifeguards also appreciate the breaks between public swimming sessions for facility safety checks, and cleaning, before the next wave of patrons. During these breaks, the pool manager has the guards practice life-saving techniques to keep their skills sharp.

While they haven't had to use these skills in real-life situations yet, they recently hosted a private event for the Police Department. During this event, lifeguard Legend Schmeidel demonstrated his life-saving abilities by "rescuing" Sergeant Jake Blair, who jumped into the pool in full uniform as part of a demonstration. Legend successfully pulled Sergeant Blair, who was probably twice his size to safety, showcasing his training and skill. Great job, Legend!

Most of the pool patrons and staff have responded positively to the new schedule and the activities we've offered this year. At the end of the season, we plan to survey the community to gather feedback on programming and scheduling preferences. This feedback will be considered as we plan the 2025 pool season.

Our pool manager will be taking unexpected leave towards the end of the season. This means the lifeguard camp and stroke clinic will be canceled. After discussing this with the staff, we've decided to offer more public swim sessions during the last two weeks of the season. The community will gain extra swim time.



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To: The Mayor and Members of the City Council
From: Christy Martinez, Assistant City Manager
Subject: Budget Adjustments and Appropriation Changes for FY24
Council Goal: Goal 5: Financial Sustainability
Date: August 13, 2024

Recommended Motion

It is MOVED that the City Council approve and authorize the Mayor to sign Resolution No. 2024-360, authorizing budget adjustments for Fiscal Year 2023-24.

Background

This housekeeping action is undertaken at the end of each fiscal year. There is no financial impact; it is an appropriation move only.

Fiscal Impact

None.

Exhibit

1. Resolution No. 2024-360



RESOLUTION NO. 2024-360

A RESOLUTION PROVIDING FOR BUDGET TRANSFERS AND MAKING APPROPRIATION CHANGES FOR THE FISCAL YEAR 2023-24

RECITALS:

WHEREAS, the City of Carlton’s 2023-24 budget requires adjusting various funds, organization units, departments, and categories of expense accounts for additional appropriation authority and,

WHEREAS, under the provisions of Oregon Local Budget Law, fund units and accounts are required to reflect sufficient authorized appropriations; and,

WHEREAS, appropriation authority may be made by transfers of appropriations within organization units, transfers within categories of expense and/or transfers of contingency appropriations with a specific fund when authorized by official resolution of the governing body as provided by ORS 294.463; and,

WHEREAS, additional appropriation authority for expenditures may be made by transferring contingency appropriations within a specific fund when authorized by the official resolution of the governing body as provided by Oregon Local Budget Law.

THE CITY OF CARLTON RESOLVES AS FOLLOWS:

1. To adjust the City of Carlton’s Budget for the Fiscal Year 2023-24 for such transfers of categories of expense, organizational units, and contingency appropriations to fund expenditures with each fund account, as shown in Exhibit A, and provide expenditure authority as hereby increased and appropriated. The net effect of such appropriation transfers is zero.

ADOPTED by the City Council of the City of Carlton, Oregon, on August 13, 2024, by the following votes:

AYES:

NAYES:

ABSENT:

ABSTAIN:

APPROVED and signed by the Mayor on August 13, 2024.

Linda Watkins, Mayor

ATTEST: _____
Aimee Amerson, City Recorder

**CITY OF CARLTON OREGON
EXHIBIT A TO RESOLUTION NO. 2024-360
BUDGET TRANSFERS AND APPROPRIATIONS FOR FISCAL YEAR 2023-2024**

Fund	Original Budget	Changes	Adjusted Budget
Sewer Personnel	281,000	30,000	311,000
Sewer Contingency	182,943	30,000	152,943
Street Personnel	27,000	9,000	36,000
Street Contingency	176,473	9,000	167,473
General Fund Personnel	320,000	5,000	325,000
General Fund M&S	25,000	5,000	20,000
Sewer M&S	7,000	1,000	6,000
Sewer Capital	10,850	1,000	11,850
General Fund M&S	7300	10,000	17,300
General Fund Contingency	246,266	10,000	236,266

Purpose:

To adjust the appropriation, material and services and personnel, material and services and Capital during FY24. No fiscal impact



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Memorandum

To: The Mayor and Members of the City Council
From: Shannon Beaucaire, City Manager
Subject: LOC Legislative Priorities
Council Goal: Goal 4: Good Governance
Date: August 13, 2024

Recommendation

After review and discussion, please direct the City Manager to complete the electronic ballot indicating the top 5 issues Carlton would like to see the LOC focus on during the 2025-26 legislative cycle.

I have attached an updated 2024-25 Council Goal Table. An updated work plan follows the tables. Based upon the Council Goals and work over the last year, here are suggestions of potential priority submissions to the LOC:

1. Infrastructure funding (co-sponsored by water and wastewater committee) *Pg 4 & 17*
2. Restoration of Recreational Immunity *Pg 6*
3. Lodging Tax Flexibility *Pg 10*
4. 2025 Transportation Package *Pg 15*
5. Operator-in-training apprenticeships *Pg 18*
6. *Alternative considerations:*
 - a. Marijuana Tax *Pg 10*
 - b. Alcohol Tax *Pg 11*
 - c. Shift from a gas tax to a road user fee *Pg 16*
 - d. Community safety and neighborhood livability *Pg 16*
 - e. Place-based planning *Pg 18*

Background

The LOC has requested each city submit its top 5 issues that they would like the LOC to focus on in the 2025-26 legislative cycle. The message from the LOC is below and the 2024 voter guide is attached with all 23 options of legislative priorities.

From the LOC:

Each even-numbered year, the LOC appoints members to serve on seven policy committees, which are the foundation of the League's policy development process. Composed of city officials, these committees analyze policy and technical issues and recommend positions and strategies for the upcoming two-year legislative cycle. This year, seven committees identified 23 legislative policy priorities to advance to the full membership and LOC Board of Directors. It's important to understand that the issues that ultimately do not rise to the top based on member ranking are not diminished with respect to their value to the policy committee or the LOC's advocacy. These issues will still be key component of the LOC's overall legislative portfolio for the next two years.

Ballot/Voting Process: Each city is asked to review the recommendations from the seven policy committees and provide input to the LOC Board of Directors, which will formally adopt the LOC's 2025-26 legislative agenda. While each city may have a different process when evaluating the issues, it's important for cities to engage with your mayor and entire council to ensure the issues are evaluated and become a shared set of priorities from your city. During its October meeting, the LOC Board will formally adopt a set of priorities based on the ranking process and their evaluation. Each city is permitted one ballot submission. Once your city has reviewed the proposed legislative priorities, please complete the electronic ballot to indicate the top 5 issues that your city would like the LOC to focus on during the 2025-26 legislative cycle. The lead administrative staff member (city manager, city recorder, etc.) will be provided with a link to the electronic ballot.

Important Deadline: The deadline for submitting your city's vote is 5 p.m. on September 27, 2024.

Alternatives

1. Discuss and provide the final 5 issues at the September 3, 2024, Council Meeting
2. Do not respond to the LOC ballot

Exhibits

1. 2024-25 Council Goals *updated July 2024*
2. 2024 LOC Member Voter Guide



Mayor & City Council

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2024-25 Council Goals With Work Plan

COUNCIL GOALS TABLE KEY

- Priority:** * Identified as a priority project ** Identified as a high priority project
- Project Type:** LT, long term ST, short term OG, ongoing
- Master Plan:** WMP, water WWMP, wastewater PMP, parks
- Project Status:** NS, not started IP, in-progress OH, on-hold R, removed C, completed

Goal 1: Effective & Efficient Infrastructure

A continuing commitment to periodic assessment, improvement, and ongoing maintenance of public infrastructure and facilities that are essential to Carlton's livability.

Plans Associated with Goal 1:

1. Comprehensive Plan: Goal 8 – Recreation; Goal 11 – Public facilities & services; Goal 12- Transportation; Goal 13- Energy
2. Wastewater Master Plan
3. Emergency Operations Plan
4. Water Master Plan
5. Transportation System Plan
6. Parks Master Plan

Strategic Actions & Status

		TYPE	STATUS
ACTION 1.1	Continue to implement the five-year replacement plan, including identifying funding strategies, for streets, water, and sewer assets. (Wastewater System Improvements)**	OG	IP
ACTION 1.2	Identify options, working with partners such as Yamhill Regional Water Authority, for a future water supply plan.	OG	IP
ACTION 1.3	Update City Transportation System Plan.**	ST	IP
ACTION 1.4	Conduct a utility rate study and provide recommended rate adjustments.*	ST	IP
ACTION 1.5	Update and maintain the City's emergency management plan.	LT	IP
ACTION 1.6	Promote, educate, train, and engage community members in public safety activities and emergency planning.*	OG	IP
ACTION 1.7	Implement the plan to provide a functional and safe Civic Center.**	ST	C
ACTION 1.8	Continue participation in discussions related to the Highway 47 realignment and advocate for City interests, to provide physical enhancements, traffic management in the downtown area and support businesses and residents during Highway 47 construction.**	OG	R
ACTION 1.9	Begin to develop a five-year replacement/expansion plan with benchmarks for sidewalks and to increase accessibility for residents and businesses. *	OG	OH

Goal 2: Housing & Livability

Establish policies and opportunities for quality and a diversity of housing options that maintain community character while making living in Carlton attainable for a wide range of individuals and income levels.

Plans Associated with Goal 2:

1. Comprehensive Plan: Goals 2-7 – Land Use Planning, Natural Resources & Natural Hazards
2. Goal 10- Housing

Strategic Actions & Status

		TYPE	STATUS
ACTION 2.1	Continue to update the City's Comprehensive Plan.**	ST	C
ACTION 2.2	Continue to update the City's Development Code.**	ST	C
ACTION 2.3	Incorporate housing policy approaches that promote increased supply, diversity, affordability, and homeownership opportunities wherever practicable in current and future updates of the Comprehensive Plan and/or Development Code. **	ST	C w/2.1&2.2

The Mission of the City of Carlton is to safeguard and enhance the vitality and livability of the community by providing essential services with professionalism and integrity.



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2024-25 Council Goals With Work Plan

ACTION 2.4	Develop policies for managing vacation/rental properties that are conducive to maintaining community livability. **	ST	C w/2.1&2.2
ACTION 2.5	Investigate costs and benefits of adding a Historic District as part of the current Comprehensive Plan and Development Code update.*	ST	IP w/2.1&2.2
ACTION 2.6	Identify opportunities to maintain and promote greenspace wherever practicable in current and future updates of the Development Code.**	ST	C w/2.1&2.2

Goal 3: Citizen Involvement

Continue to identify, implement, and promote strategies and tools that expand community education and involvement in City government activities and decision-making.

Plans associated with Goal 3:

1. Comprehensive Plan Goal 1 – Citizen Involvement

Strategic Actions & Status

		TYPE	STATUS
ACTION 3.1	Establish a comprehensive system of public communication with routine updates and multiple distribution venues (e.g., website, newsletter, and social media platforms).*	OG	IP
ACTION 3.2	Explore options to display upcoming City events and other timely information on or in front of Civic Center.	ST	C w/1.7
ACTION 3.3	Develop approaches to promote community involvement in City decision-making.	OG	IP
ACTION 3.4	Provide leadership development and other volunteer opportunities for community members including youth.	OG	IP

Goal 4: Good Governance

To be responsive, approachable, welcoming, fair, and accountable internally and externally. Facilitate on-going conversation that captures all the considerations involved in ensuring interests are addressed and reflected in city policy initiatives.

Strategic Actions & Status

		TYPE	STATUS
ACTION 4.1	Identify and provide education and training opportunities for City Council, advisory boards/commissions, and staff.	OG	IP
ACTION 4.2	Investigate opportunities to coordinate with regional partners to provide mutually beneficial community resources. *	OG	IP

Goal 5: Financial Sustainability

Continue to enhance the physical character of Carlton through responsible policies and programs that foster an attractive and stable environment for businesses, organizations, and residents to continue meeting the public service expectations.

Plans Associated with Goal 5:

- | | |
|--|--|
| 1. Comprehensive Plan Goal 9 – Economy of the City | 3. Carlton “Sight Seers” Community Vision & Strategic Plan |
| 2. Comprehensive Plan Goal 14 – Urbanization | 4. Economic Development Marketing |

Strategic Actions & Status

		TYPE	STATUS
ACTION 5.1	Investigate strategies to attract businesses and promote economic development.	LT	OH
ACTION 5.2	Investigate strategies to acquire, manage, and maintain level of service park lands, greenspace, and trailways.	LT	NS
ACTION 5.3	Investigate opportunities to minimize utility rate impacts on community members.	LT	NS

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2024-25 Council Goals With Work Plan

Goal 1: Completed Items

1. Wastewater Headworks – estimated completion Spring 2024 – includes paving parking stalls for park use
WWMP T1; Funding: *County ARPA Funds* (Design \$112,500); (Construction \$325,000);
Capital Improvement Funds (Design \$37,500); (Construction \$325,000)
2. Carlton Civic Building – final completion pending
3. State Required: Water Conservation & Management Plan (due 7/16/2024)
4. OR47 Work. Project Cancelled by ODOT.

Goal 1: 2024 Projects in Process

1. Wastewater Treatment Plant Improvements
WWMP T2A-T10; Funds must be obligated by Dec 2024 & completed Sept 2026
Project includes potential water reuse system to increase longevity of water source & resiliency
Funding: *State of OR ARPA Grant* \$5.8 mil; *Capital Improvement Funds* \$1 mil
2. Transportation System Plan Update
Work to be completed by December 2025
Funding: *State TGM Grant (ODOT)* \$210,000; *City funds* \$21,000
3. Wastewater Collection System Improvements – Grant & W. Main Street Mainlines
WWMP T1; Funds must be obligated by 2026 & completed 2030
Funding: **Grant Street Design:** County ARPA Funds \$112,500; *Capital Improvement Funds* \$37,500; **Construction:** *Federal Funding (EPA)* \$2.2 million; *City required match* \$440,000
4. W. Main St Improvements
Funds must be obligated by 2026 & completed 2030
Funding: *SCA Funds* \$100,000; *Federal Funding (DOT)* \$1.5 million;
City required match \$172,000
5. Water Security: Working with YRWA, MW&L, and City of Hillsboro. MW&L emergency agreement followed by planning for water supplementation.
6. Main Street Utilities and Improvements. Planning with PGE and team on utility improvements (water/sewer) and undergrounding utilities with associated Ladd Park improvements



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2024-25 Council Goals With Work Plan

7. Implementation of the Carlton Walkability Sidewalk Program
8. Initial discussions and development with property owner(s) on additional public parking opportunities
9. Emergency Management: work with State on Firewise Community Status & County on Hazard Mitigation Plan Update
10. Stormwater Master Plan
11. State Required: 1) OHA Water Services Report (due 10/16/2024)

Goal 2: Completed Items

1. Comprehensive Plan & Development Code Updates
2. Incorporation of Housing Approaches into code update
3. Incorporation of Vacation rental policies into code update
4. Incorporation of Greenspace promotion into code update

Goal 2: 2024 Projects in Process

1. Planning for Historic preservation discussion for future code update

Goal 3: 2024 Projects in Process

1. It is an ongoing commitment to continue to look for approaches to promote community involvement in City decision-making and Provide leadership development and other volunteer opportunities for community members

Goal 4: 2024 Projects in Process

1. Continued coordination with Hampton Lumber on creating pollinator plants on right of ways rather than mowed grass
2. Updates to City Policies to match new state requirements throughout the year
3. Employee cross-training for Public Works and Administration teams

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2024-25 Council Goals With Work Plan

Goal 5: 2024 Projects in Process

1. Continued attendance at CBA meetings to identify opportunities to share resources as appropriate
2. Attendance at economic development and tourism conferences
3. Coordination with Yamhill County economic development
4. Consideration of staffing levels and addition of new personnel, with budget constraints & in consideration of Council goals (economic development, code, administrative responsibilities, project implementation, public safety, etc.)
5. Exploration of emerging technologies to assist when additional personnel may not be feasible
6. Exploration of partnerships to maintain level of service of parks/greenspace/trails
7. Continued exploration of rail corridor partnership with Yamhill County
8. Council discussion of City Service Fees (e.g. stormwater, street & sidewalk, trees, low-income assistance)
9. Work with Tourism Committee, State and Local entities to develop tourism as a part of economic development



League of Oregon Cities

2024 LOC Member Voter Guide

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2024 Member Voter Guide

Background: Each even-numbered year, the LOC appoints members to serve on seven policy committees, which are the foundation of the League's policy development process. Composed of city officials, these committees analyze policy and technical issues and recommend positions and strategies for the upcoming two-year legislative cycle. This year, seven committees identified 23 legislative policy priorities to advance to the full membership and LOC Board of Directors. It's important to understand that the issues that ultimately do not rise to the top based on member ranking are not diminished with respect to their value to the policy committee or the LOC's advocacy. These issues will still be key component of the LOC's overall legislative portfolio for the next two years.

Ballot/Voting Process: Each city is asked to review the recommendations from the seven policy committees and provide input to the LOC Board of Directors, which will formally adopt the LOC's 2025-26 legislative agenda. While each city may have a different process when evaluating the issues, it's important for cities to engage with your mayor and entire council to ensure the issues are evaluated and become a shared set of priorities from your city. During its October meeting, the LOC Board will formally adopt a set of priorities based on the ranking process and their evaluation.

Each city is permitted one ballot submission. **Once your city has reviewed the proposed legislative priorities, please complete the electronic ballot to indicate the top 5 issues that your city would like the LOC to focus on during the 2025-26 legislative cycle.** The lead administrative staff member (city manager, city recorder, etc.) will be provided with a link to the electronic ballot. If your city did not receive a ballot or needs a paper option, please reach out to Meghyn Fahndrich at mfahndrich@orcities.org or Jim McCauley at jmccauley@orcities.org.

Important Deadline: The deadline for submitting your city's vote is **5 p.m. on September 27, 2024.**

Community and Economic Development Committee

Contact: Jim McCauley, jmccauley@orcities.org

INFRASTRUCTURE FUNDING (CO-SPONSORED BY WATER AND WASTEWATER COMMITTEE)

RECOMMENDATION: *The LOC will advocate for a comprehensive infrastructure package to support increased investments in water, sewer, stormwater and roads. This includes: funding for system upgrades to meet increasingly complex regulatory compliance requirements; capacity to serve needed housing and economic development; deferred maintenance costs; seismic and wildfire resiliency improvements; and clarity and funding to address moratoriums. The LOC will also champion both direct and programmatic infrastructure investments to support a range of needed housing development types and affordability.*

Background: Cities continue to face the challenge of how to fund infrastructure improvements – to maintain current, build new, and improve resiliency. Increasing state resources in programs that provide access to lower rate loans and grants will assist cities in investing in vital infrastructure. Infrastructure development impacts economic development, housing, and livability. The level of funding for these programs has been inadequate compared to the needs over the last few biennia, and the funds are depleting and unsustainable without significant program modifications and reinvestments. This priority will focus on maximizing both the amount of funding and the flexibility of the funds to meet the needs of more cities across the state to ensure long-term infrastructure investment. The 2024 LOC Infrastructure Survey revealed the increasing need for water and road infrastructure funding. The results show \$11.9 billion of infrastructure funds needed (\$6.4 billion for water and \$5.5 billion for roads).

Combined with the federal-cost share decline on water infrastructure projects – despite the recent bi-partisan infrastructure law investment – cities face enormous pressure to upgrade and maintain water infrastructure. At the same time, cities across the state are working urgently to address Oregon’s housing crisis. To unlock needed housing development and increase affordability, the most powerful tool the Legislature can deploy is targeted investments in infrastructure to support needed housing development.

SHELTER AND HOMELESS RESPONSE

RECOMMENDATION: *The LOC will support a comprehensive homeless response package to fund the needs of homeless shelter and homeless response efforts statewide. Funding should include baseline operational support to continue and strengthen coordinated regional homeless response and include a range of shelter types and services, including alternative shelter models, safe parking programs, rapid rehousing, outreach, case management, staffing and administrative support, and other related services. The LOC will also support capital funding for additional shelter infrastructure and site preparation. Oregon's homeless response system must recognize the critical role of cities in homeless response and meaningfully include cities in regional funding and decision-making, in partnership with counties, community action agencies, continuums of care, housing authorities, and other service provider partners.*

Background: The LOC recognizes that to end homelessness, a cross-sector coordinated approach to delivering services, housing, and programs is needed. Despite historic legislative investments in recent years, Oregon still lacks a coordinated, statewide shelter and homeless response system with stable funding. Communities across the state have developed regional homeless response collaboratives, beginning with the HB 4123 pilot communities funded by the Legislature in 2022 and the more recently established Multi-Agency Collaboratives and Local Planning Groups created by Governor Kotek's [Executive Order on Affordable Housing and Homelessness](#). As Oregon continues to face increasing rates of unsheltered homelessness, the LOC is committed to strengthening a regionally based, intersectional state homeless response system to ensure all Oregonians can equitably access stable housing and maintain secure, thriving communities.

EMPLOYMENT LANDS READINESS AND AVAILABILITY

Legislative Recommendation: *The LOC will support incentives, programs and increased investment to help cities with the costs of making employment lands market-ready, including continued investment in the state brownfields programs. The LOC also recognizes the deficit of industrial land capacity in strategic locations and will support efforts to build a more comprehensive industrial lands program by strengthening the connection between the DLCDC Goal 9 Program and Business Oregon IL programs and resources.*

Background: Infrastructure cost is a significant barrier for cities that are looking to increase the supply of market-ready industrial land. Cities require a supply of industrial land that is ready for development to recruit and retain business operations. For sites to be attractive to site selectors, the basic infrastructure must be built out first. For example, the Regionally Significant Industrial Site (RSIS) program within Business Oregon is designed to help cities with the cost of readiness activities

through a reimbursement program, but many cities are not able to take advantage of this program due to a lack of staff capacity and up-front capital for investments.

FULL FUNDING AND ALIGNMENT FOR HOUSING PRODUCTION

RECOMMENDATION: *The LOC will advocate to maintain and increase state investments to support the development and preservation of a range of needed housing types and affordability, including: publicly supported affordable housing and related services; affordable homeownership; permanent supportive housing; affordable modular and manufactured housing; middle housing types; and moderate-income workforce housing development. In addition, the LOC will seek opportunities to address structural barriers to production of different housing options at the regional and state level. This includes: streamlining state agency programs, directives, funding metrics, and grant timelines that impact development; aligning state programs with local capital improvement and budget timelines; and increasing connections between affordable housing resources at Oregon Housing and Community Services (OHCS) with the land use directives in the Oregon Housing Needs Analysis (OHNA) and Climate Friendly and Equitable Communities (CFEC) programs at the Department of Land Conservation and Development (DLCD).*

Background: Recent legislation and executive orders have made significant changes to the state’s land use planning process, including new housing production directives for cities and counties. These updates have resulted in extensive, continuous, and sometimes conflicting efforts that are not supported by adequate state funding. Cities do not have the staff capacity or resources needed to implement existing requirements. Additional state support is needed to assist local implementation, including technical assistance and education for local staff and decision makers, and workforce development. The state should prioritize implementation and coordination of existing programs in the 2025-2026 legislative sessions before considering any new policies.

General Government Committee

Contact: Scott Winkels, swinkels@orcities.org

RESTORATION OF RECREATIONAL IMMUNITY

RECOMMENDATION: *The LOC will introduce legislation to protect cities and other landowners who open their property for recreational purposes from tort liability claims.*

Background: An adverse court ruling stemming from a recreational injury sustained on a city owned trail opened cities and other public and private landowners to tort claims for injuries sustained by people who are recreating. The Legislature enacted a temporary restoration of the immunity in 2024 that will expire

on July 1, 2025. Legislation to make the immunity permanent will be needed for cities to offer recreational amenities without fear of tort liability lawsuits or excessive risk premiums.

BEHAVIORAL HEALTH ENHANCEMENTS

RECOMMENDATION: *The LOC will introduce and support legislation to expand access to behavioral health treatment beds and allow courts greater ability to direct persons unable to care for themselves into treatment through the civil commitment process.*

Background: While Oregon has historically ranked at or near the bottom nationally for access to behavioral healthcare, the state has made significant investments over the past four years. It will take time for investments in workforce development and substance abuse treatment to be realized, and areas for improvement remain. The standard for civilly committing a person into treatment remains very high in Oregon, and as a result, individuals who present a danger to themselves or others remain untreated, often producing tragic results. Additionally, the number of treatment beds for residential care does not meet demand, with services unavailable in multiple areas of the state.

CONTINUED ADDICTION POLICY REFORM

RECOMMENDATION: *The LOC will Introduce and support legislation to allow drug related misdemeanors to be cited into municipal court; provide stable funding for services created in HB 4002 in 2024; allow more service providers to transport impaired persons to treatment; establish the flow of resources to cities to support addiction response; and monitor and adjust the implementation of HB 4002.*

Background: The Legislature passed significant changes to Oregon’s approach to the current addiction crisis with the creation of a new misdemeanor charge designed to vector defendants away from the criminal justice system and into treatment. Changes also included: sentencing enhancements for drug dealers; investments in treatment capacity; and expanded access to medical assisted addiction treatment. HB 4002 did not include stable funding for the services created or provide cities with direct access to resources, or the ability to cite the new offense into municipal courts. Additionally, the new law will likely require adjustments as the more complicated elements get implemented.

Energy and Environment Committee

Contact: Nolan Pleše, nplese@orcities.org

BUILDING DECARBONIZATION, EFFICIENCY, AND MODERNIZATION

RECOMMENDATION: *The LOC will support legislation to protect against any rollback and preemptions to allow local governments to reduce greenhouse gas emissions from new and existing buildings while ensuring reliability and affordability. In addition, the LOC will lead and back efforts that support local governments, including statewide capacity, expertise, and resources to allow local governments to pursue state and federal funding and continue to support off-ramps for local governments unable to meet the state's new building performance standards.*

Background: Homes and commercial buildings consume nearly one-half of all the energy used in Oregon, according to the Oregon Department of Energy. Existing buildings can be retrofitted and modernized to become more resilient and efficient, while new buildings can be built with energy efficiency and energy capacity in mind.

Oregon cities, especially small to mid-sized and rural communities, require technical assistance and financial support to meet the state's goals. Without additional support, some communities will be unable to meet the state's building performance standards. Off-ramps are necessary to protect cities unable to meet the state's goals to ensure they are not burdened by mandates they can't meet.

Some initiatives may include local exceptions for building energy codes and performance standards, statewide home energy scoring, or financial incentives from the Infrastructure Investment and Jobs Act (IIJA), the Inflation Reduction Act (IRA), state incentives, and other financial incentives like CPACE (Commercial property-assessed clean energy).

For cities to meet their climate resilience and carbon reduction goals while maintaining home rule authority, their flexibility must be preserved to allow for a successful transition from fossil fuels. State pre-emptions should not prohibit cities from exceeding state goals and achieving standards that align with their values.

INVESTMENT IN COMMUNITY RESILIENCY AND CLIMATE PLANNING RESOURCES

RECOMMENDATION: *The LOC will support investments that bring resiliency and climate services (for mitigation and adaptation) together in coordination with public and private entities, and work to fill the existing gaps to help communities get high-quality assistance. These resources are needed for local governments to effectively capture the myriad of available state and federal funding opportunities that cannot be accessed due to capacity and resource challenges. The LOC will work with partners to identify barriers and potential*

solutions towards resiliency opportunities, such as local energy generation and battery storage, and to support actions that recognize local control.

Background: Oregon communities have unique resources and challenges, and increasingly need help to plan for climate and human-caused impacts and implement programs to reduce greenhouse gases. Oregon should focus on maintaining the reliability of the grid while supporting safe, healthy, cost-effective energy production that includes external costs.

Although many opportunities for building resiliency exist, not all will not be built or managed by cities. Cities support efforts to build resiliency hubs in coordination with public, private, and non-profit interests and will seek more investments in programs that support resiliency hubs.

Cities also have a broad range of perspectives on how to address the impacts of the climate crisis. Concerns about costs and reliability during this energy transition have surfaced in many cities. At the same time, others who share those concerns also aim to have stronger requirements that meet their cities' climate goals. To meet these challenges, cities oppose additional mandates but support exceptions and additional support that recognize each city's unique perspectives, resources, and experience while preserving local authority.

Oregon's small to mid-sized communities and rural communities are particularly in need of technical assistance, matching funds, and additional capacity to address climate impacts. Without assistance, these communities face unfunded mandates due to low resources and capacity challenges to go after many available opportunities.

ADDRESS ENERGY AFFORDABILITY CHALLENGES FROM RISING UTILITY COSTS

RECOMMENDATION: *The LOC will: support actions to maintain affordable and reliable energy resources; invest in programs and new technology that support energy efficiency, renewable energy, and battery storage to help reduce overall energy costs and demands; and address grid challenges during peak energy demand and the associated rising costs, while balancing the pace of energy production and power supply that impact rates.*

Background: In recent years, rising utility costs have increased the energy burden on Oregonians, particularly low-income Oregonians, those with fixed incomes, and those who are unable to work. Costs contributing to these increases include, infrastructure upgrades, maintenance, and modernization, climate impacts from increased extreme weather events (wildfires, ice storms, snowstorms, flooding, etc.) and mitigation costs associated with them, fuel costs, inflation, legislative and gubernatorial actions, and investments in new energy-producing technology, and battery storage, are some of many reasons that are impacting utility rates.

While many investment opportunities exist, more cooperation and collaboration

needed to find a path forward that reduces the need for large rate increases that impact Oregonians. Rate increases should balance and prioritize vital labor, infrastructure, and mitigations necessary to sustain present and future energy demands with compensation.

In addition, the LOC would advocate for new tools and utilizing existing tools to modernize rate structures to provide flexibility and account for the time of year of rate increases (phasing in of rate increases) and recognize the higher burden for low and moderate-income and fixed-income Oregonians.

Finance and Taxation Committee

Contact: Lindsay Tenes, ltenes@orcities.org

LODGING TAX FLEXIBILITY

RECOMMENDATION: *The LOC will advocate for legislation to increase flexibility to use locally administered and collected lodging tax revenue to support tourism-impacted services.*

Background: In 2003, the Legislature passed the state lodging tax and restricted local transient lodging tax (TLT) by requiring that revenue from any new or increased local lodging tax be spent according to a 70/30 split: 70% of local TLT must be spent on “tourism promotion” or “tourism related facilities” and up to 30% is discretionary funds.

Tourism has created an increased demand on municipal service provision. Some of the clearest impacts are on roads, infrastructure, public safety, parks, and public restrooms. Short term rentals and vacation homes also reduce the housing supply and exacerbate housing affordability issues.

Cities often play an active role in tourism promotion and economic development efforts, but requiring that 70% of lodging tax revenue be used to further promote tourism is a one-size fits all approach that does not meet the needs of every tourism community. Cities must be allowed to strike the balance between tourism promotion and meeting the needs for increased service delivery for tourists and residents.

MARIJUANA TAX

Legislative Recommendation: *The LOC will advocate for legislation that increases revenue from marijuana sales in cities. This may include proposals to restore state marijuana tax losses related to Measure 110 (2020), and to increase the 3% cap on local marijuana taxes.*

Background: The state imposes a 17% tax on recreational marijuana products. Until

the end of 2020, cities received 10% of the state's total tax revenues (minus expenses) on recreational marijuana products. Measure 110 largely shifted the allocation of state marijuana revenue by capping the amount that is distributed to the recipients that previously shared the total amount (the State School Fund, the Oregon Health Authority, the Oregon State Police, cities and counties) and diverted the rest to drug treatment and recovery services. Starting in March of 2021, quarterly revenue to cities from state marijuana taxes saw a decrease of roughly 74%. Marijuana revenue has also been on a downward trend because the market is oversaturated, which has continually reduced sale prices (high supply, steady demand). Marijuana is taxed on the price of the sale and not on volume.

ALCOHOL TAX

RECOMMENDATION: *The LOC will advocate for increased revenue from alcohol taxes. This includes support for any recommendation by the HB 3610 Task Force on Alcohol Pricing to increase the beer and wine tax that maintains 34% shared distribution to cities. This may also include legislation to lift the pre-emption on local alcohol taxes.*

Background: Cities have significant public safety costs related to alcohol consumption and must receive revenue commensurate to the cost of providing services related to alcohol.

Oregon is a control state and the Oregon Liquor and Cannabis Commission (OLCC, formerly known as the Oregon Liquor Control Commission) acts as the sole importer and distributor of liquor. Cities and other local governments are preempted from imposing alcohol taxes. In exchange, cities receive approximately 34% share of net state alcohol revenues. The OLCC has also imposed a 50-cent surcharge per bottle of liquor since the 2009-2011 biennium, which is directed towards the state's general fund. Oregon's beer tax has not been increased since 1978 and is \$2.60 per barrel, which equates to about 8.4 cents per gallon, or less than 5 cents on a six-pack. Oregon's wine tax is 67 cents per gallon and 77 cents per gallon on dessert wines. Oregon has the lowest beer tax in the country and the second lowest wine tax.

Broadband, Cybersecurity, Artificial Intelligence (AI), and Telecommunications Committee

Contact: Nolan Plese, nplese@orcities.org

DIGITAL EQUITY AND INCLUSION

RECOMMENDATION: *The LOC will support legislation and policies that help all individuals and communities have the information technology capacity needed for full participation in our society, democracy, and economy through programs such as digital*

navigators, devices, digital skills, and affordability programs like the Affordable Connectivity Program (ACP) and the Oregon Telephone Assistance Program (OTAP – also known as Lifeline) that meet and support community members where they are.

Background: Connectivity is increasingly relied on for conducting business, learning, and receiving important services like healthcare. As technology has evolved, the digital divide has become more complex and nuanced. Now, the discussion of the digital divide is framed in terms of whether a population has access to hardware, to the Internet, to viable connection speeds, and to the skills they need to effectively use it. Recognizing individual knowledge and capacity, abilities, and lived experience is now vital, and programs that offer devices, digital literacy skills, cybersecurity, and support for internet affordability, are critical to closing the digital divide.

CYBERSECURITY & PRIVACY

RECOMMENDATION: *The LOC will support legislation that addresses privacy, data protection, information security, and cybersecurity resources for all that use existing and emerging technology like artificial intelligence (AI) and synthetic intelligence (SI), including, but not limited to: funding for local and state government cyber and information security initiatives; interagency and government coordination and cooperative arrangements for communities that lack capacity; statewide resources for cyber and AI professionals and workforce development; vendor and third-party vendor accountability; regulations of data privacy; or standards for software/hardware developers to meet that will make their products more secure while ensuring continued economic growth. The LOC will oppose any unfunded cybersecurity and/or AI mandates and support funding opportunities to meet any unfunded insurance requirements.*

Background: Society's continued reliance on technology will only increase with the emergence of artificial intelligence (AI) and synthetic intelligence (SI). This will mean an increased risk for cybercrimes. Cybersecurity encompasses everything that pertains to protecting our sensitive and privileged data, protected health information, personal information, intellectual property, data, and governmental and industry information systems from theft and damage attempted by criminals and adversaries.

Cybersecurity risk is increasing, not only because of global connectivity but also because of the reliance on cloud services to store sensitive data and personal information. As AI and SI technology and adoption accelerate, the ability to guard against cyber threats and threats created through AI will increase. Strengthening coordination between the public and private sectors at all levels is essential for decreasing risks and quickly responding to emerging threats. This ensures resilience is considered to reduce the damage caused by cyber threats.

RESILIENT, FUTUREPROOF BROADBAND INFRASTRUCTURE AND PLANNING INVESTMENT

RECOMMENDATION: *The LOC will support legislation to ensure broadband systems are built resiliently and futureproofed, while also advocating for resources to help cities with broadband planning and technical assistance through direct grants and staff resources at the state level. The LOC will oppose any preemptions that impede local government's ability to maintain infrastructure standards in the local rights-of-way. Municipalities' have a right to own and manage access to poles and conduit and to become broadband service providers.*

Background:

Broadband Planning and Technical Assistance

Most state and federal broadband infrastructure funding requires communities to have a broadband strategic plan in place in order to qualify. Many cities do not have the resources or staff capacity to meet this requirement. Cities will need to rely on outside sources or work with the state for assistance and support the state setting up an office to aid local governments.

Resilient and Long-Term Systems

As broadband continues to be prioritized, building resilient long-term networks will help Oregonians avoid a new digital divide as greater speeds are needed with emerging technologies like artificial intelligence (AI). Important actions that will ensure resilient broadband include: dig once policies; investing in robust middle-mile connections; ensuring redundancy and multiple providers in all areas' sharing current and future infrastructure to manage overcrowding in the right-of-way (ROW); and undergrounding fiber instead of hanging it on poles. Additionally, infrastructure should be built for increased future capacity to avoid a new digital divide by allowing Oregon to determine speeds that reflect current and future technology.

Optional Local Incentives to Increase Broadband Deployment

Cities need flexibility to adequately manage public rights-of-ways (ROW). Instead of mandates, the state should allow cities the option to adopt incentives that could help streamline broadband deployment. Flexibility for cities to fund conduit as an eligible expense for other state infrastructure (most likely water or transportation projects) would reduce ROW activity. Additionally, local governments can work with state and federal partners to streamline federal and state permitting to reduce delays in broadband deployment.

Regulatory Consistency Amidst Convergence

With rapid changes in communication, standards and policy should keep pace. When a converged technology utilizes differing communications technologies, it may be

required to adhere to multiple standards and regulations, or providers may argue that some parts of their service is not subject to regulations. The LOC will support legislation that addresses the inconsistency of regulations applied to traditional and nontraditional telecommunications services as more entities move to a network-based approach.

ARTIFICIAL INTELLIGENCE (AI)

RECOMMENDATION: *The LOC will support legislation that promotes secure, responsible and purposeful use of artificial intelligence (AI) and synthetic intelligence (SI) in the public and private sectors while ensuring local control and opposing any unfunded mandates. Cities support using AI for social good, ensuring secure, ethical, non-discriminatory, and responsible AI governance through transparent and accountable measures that promotes vendor and third-party vendor accountability, improving government services while protecting sensitive data from use for AI model learning, and fostering cross-agency, business, academic, and community collaboration and knowledge sharing.*

Background: While artificial intelligence (AI) and synthetic intelligence (SI) are not new, the recent advancements in machine learning and the exponential growth of artificial and synthetic intelligence require governments and providers to be responsible and purposeful in the use of this technology. The opportunities and risks that AI and SI present demand responsible values and governance regarding how AI systems are purchased, configured, developed, operated, or maintained in addition to ethical policies that are transparent and accountable. Policies should also consider the implication of AI on public records and retention of information on how AI is being used. Additionally, governments need to consider how procurements are using AI, how they are securing their systems, and any additional parties being used in the process.

AI systems and policies should:

- Be Human-Centered Design - AI systems are developed and deployed with a human-centered approach that evaluates AI-powered services for their impact on the public.
- Be Secure & Safe - AI systems should maintain safety and reliability, confidentiality, integrity, and availability through safeguards that prevent unauthorized access and use to minimize risk.
- Protect Privacy - Privacy is preserved in all AI systems by safeguarding personally identifiable information (PII) and sensitive data from unauthorized access, disclosure, and manipulation.
- Be Transparent - The purpose and use of AI systems should be proactively communicated and disclosed to the public. An AI system, its data sources,

operational model, and policies that govern its use should be understandable, documented, and properly disclosed publicly.

- Be Equitable - AI systems support equitable outcomes for everyone; urban, rural, suburban, frontier, and historically underrepresented communities. Bias in AI systems should be effectively managed to reduce harm to anyone impacted by its use.
- Provide Accountability - Roles and responsibilities govern the deployment and maintenance of AI systems. Human oversight ensures adherence to relevant laws and regulations and ensures the product's creator is ultimately responsible for reviewing the product prior to release and held accountable.
- Be Effective - AI systems should be reliable, meet their objectives, and deliver precise and dependable outcomes for the utility and contexts in which they are deployed.
- Provide Workforce Empowerment - Staff are empowered to use AI in their roles through education, training, and collaborations that promote participation and opportunity.

Transportation Committee

Contact: Jim McCauley, jmccauley@orcities.org

2025 TRANSPORTATION PACKAGE

RECOMMENDATION: *The LOC supports a robust, long-term, multimodal transportation package focused on: stabilizing funding for operations and maintenance for local governments and ODOT; continued investment in transit and bike/ped programs, safety, congestion management, and completion of projects from HB 2017. As part of a 2025 package, the funding level must maintain the current State Highway Fund (SHF) distribution formula and increase investments in local programs such as Great Streets, Safe Routes to Schools, and the Small City Allotment Program. In addition, the package should find a long-term solution for the weight-mile tax that stabilizes the program with fees that match heavier vehicles' impact on the transportation system. The funding sources for this package should be diverse and innovative. Additionally, the package should maintain existing choices and reduce barriers for local governments to use available funding tools for transportation investments.*

Background: Oregon has one of the country's most transportation-dependent economies, with 400,000 jobs (1 in 5) related directly to transportation via rail, road, and ports. The State Highway Fund (SHF) is the primary revenue source for the state's transportation infrastructure, and comes from various sources, including gas

and diesel tax, weight mile tax, vehicle registration fees, vehicle title fees, and driver's license fees. These funds are distributed using a 50-30-20 formula, with 50% to the state, 30% to counties, and 20% to cities. Continued investment in transportation infrastructure is critical for public safety objectives such as "[Safe Routes to Schools](#)" and the "[Great Streets](#)" program. The Legislature must develop a plan to match inflationary costs and a plan to transition from a gas tax to an impact fee based on miles traveled to stabilize transportation investment.

FUNDING AND EXPANDING PUBLIC AND INTER-COMMUNITY TRANSIT

RECOMMENDATION: *The LOC supports expanding funding for public transit operations statewide, focusing on inter-community service, service expansion, and a change in policy to allow for the use of funds for local operations and maintenance.*

Background: During the 2017 session, HB 2017 established Oregon's first statewide comprehensive transit funding by implementing a "transit tax," a state payroll tax equal to one-tenth of 1%. This revenue source has provided stable funding of more than \$100 million annually.

These funds are distributed utilizing a formula. Investments made since the 2017 session helped many communities expand and start transit and shuttle services to connect communities and provide transportation options. Many communities, however, still lack a viable public transit or shuttle program and would benefit greatly from expanded services.

SHIFT FROM A GAS TAX TO A ROAD USER FEE

RECOMMENDATION: *The LOC supports replacing Oregon's gas tax with a Road User Fee (RUF) while protecting local government's authority to collect local gas tax fees. An RUF will better measure a vehicle's impact on roads and provide a more stable revenue stream.*

Background: Oregon's current gas tax is 40 cents per gallon. Depending on the pump price, the gas tax represents a small portion of the overall cost of gas. Due to the improved mileage of new vehicles and the emergence and expected growth of electric vehicles, Oregon will continue to face a declining revenue source without a change in the fee structure. Capturing the true impact of vehicles on the transportation system requires a fee structure that aligns with use of roads. The federal tax has remained at 18 cents per gallon since 1993, effectively losing buying power or the ability to keep up with inflation.

COMMUNITY SAFETY AND NEIGHBORHOOD LIVABILITY

RECOMMENDATION: *The LOC supports a strong focus on funding safety improvements on large roads, such as highways and arterials, that run through all communities. This includes directing federal and state dollars toward safety improvements on streets that meet the Great Streets criteria but are not owned by ODOT, and increasing funding for the*

Great Streets program. For those cities that don't qualify for existing programs, ODOT should explore funding opportunities for cities with similar safety needs. Additionally, more funding should be directed to the Highway Safety Improvement Program (HSIP) and All Roads Transportation Safety (ARTS) programs.

Background: Community safety investment remains a critical challenge for local governments, reducing their ability to maintain a transportation system that supports the safe and efficient movement of people and goods. Traffic fatalities and serious injuries continue to grow to record levels in many communities. The lack of stable funding for these basic operations and maintenance functions prevents local governments from meeting core community expectations. Without increases in funding for transportation, this problem is expected to get even worse, as costs for labor and materials continue to increase.

Water and Wastewater Committee

Contact: Michael Martin, mmartin@orcities.org

INFRASTRUCTURE FUNDING (CO-SPONSORED BY COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE)

RECOMMENDATION: *The LOC will advocate for a comprehensive infrastructure package to support increased investments in water, sewer, stormwater and roads. This includes: funding for system upgrades to meet increasingly complex regulatory compliance requirements; capacity to serve needed housing and economic development; deferred maintenance costs; seismic and wildfire resiliency improvements; and clarity and funding to address moratoriums. The LOC will also champion both direct and programmatic infrastructure investments to support a range of needed housing development types and affordability.*

Background: Cities continue to face the challenge of how to fund infrastructure improvements – to maintain current, build new, and improve resiliency. Increasing state resources in programs that provide access to lower rate loans and grants will assist cities in investing in vital infrastructure. Infrastructure development impacts economic development, housing, and livability. The level of funding for these programs has been inadequate compared to the needs over the last few biennia, and the funds are depleting and unsustainable without significant program modifications and reinvestments. This priority will focus on maximizing both the amount of funding and the flexibility of the funds to meet the needs of more cities across the state to ensure long-term infrastructure investment. The 2024 LOC Infrastructure Survey revealed the increasing need for water and road infrastructure funding. The results show \$11.9 Billion of infrastructure funds needed (\$6.4 billion for water and \$5.5

billion for roads).

Combined with federal-cost share decline on water infrastructure projects – despite the recent bi-partisan infrastructure law investment – cities face enormous pressure to upgrade and maintain water infrastructure. At the same time, cities across the state are working urgently to address Oregon’s housing crisis. To unlock needed housing development and increase affordability, the most powerful tool the Legislature can deploy is targeted investments in infrastructure to support needed housing development.

PLACE-BASED PLANNING

RECOMMENDATION: *The LOC will advocate for funding needed to complete existing place-based planning efforts across the state and identify funding to continue the program for communities that face unique water supply challenges.*

Background: Oregon’s water supply management issues are complex. In 2015, the Legislature created a place-based planning pilot program in Oregon administered through the Oregon Water Resources Department that provides a framework and funding for local stakeholders to collaborate and develop solutions to address water needs within a watershed, basin, surface water, or groundwater. In 2023, the Legislature passed a significant bipartisan Drought Resilience and Water Security package (BiDRAWS), which included \$2 million into a place-based planning water fund to continue efforts to address a basin-by-basin approach.

OPERATOR-IN-TRAINING APPRENTICESHIPS

RECOMMENDATION: *The LOC will advocate for funding for apprenticeship training programs and the expansion of bilingual training opportunities to promote workforce development of qualified wastewater and drinking water operators due to the significant lack of qualified operators.*

Background: Water utilities must resolve a human-infrastructure issue in order to keep our water and wastewater systems running. Currently, water utilities face challenges in recruiting, training, and retaining certified operations employees. In addition, retirements of qualified staff over the next decade will exacerbate the problem.

In 2023, the Legislature approved one-time funding for the development of a training facility for certified operators and technical assistance staff in partnership with the Oregon Association of Water Utilities. Sustained funding for regional training facilities and direct funding for utilities hosting training programs is needed to train the next generation of water and wastewater operators.



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Memorandum

To: The Mayor and Members of the City Council
From: Shannon Beaucaire, City Manager
Subject: Lower Dog Park Leash Requirements – Survey Results
Council Goal: Goal 4: Good Governance
Date: August 13, 2024

Recommendation

Provide direction to the City Manager on whether to:

- Develop a more in-depth survey,
- Modify the 2024-25 Council goals to change priority direction & allocate staff resources,
- Not pursue at this time, or
- Another direction per Council discussion

Background

Per the background provided at the April 2, 2024, City Council meeting, the City developed a 7-question survey that includes the ability to provide a narrative to answers. The 7 questions were developed in reviewing several other surveys regarding leash laws and dog parks. This is intended to be a preliminary information gathering. If desired, more in-depth questions can be developed after the Council reviews the initial survey results.

This survey was provided at the April 20 dump days event. It is also provided through the Community updates, NextDoor, the Post Office, both parks, and the front desk.

The August 2024 City Council meeting provides an opportunity to review the results of the survey.

Exhibits

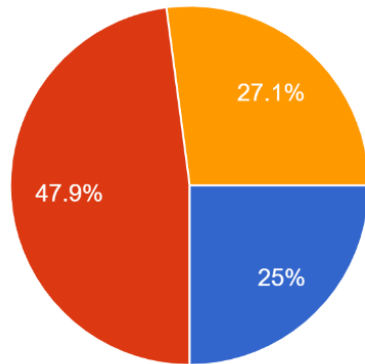
1. Survey Results
2. May 7, 2024 Council Information, Carlton Dog Park/Dog Leash Survey and Flyer
3. Dog Incident date provided to City Council April 2, 2024

Exhibit 1

Survey Results

Do you feel that Carlton's Leash Laws are:

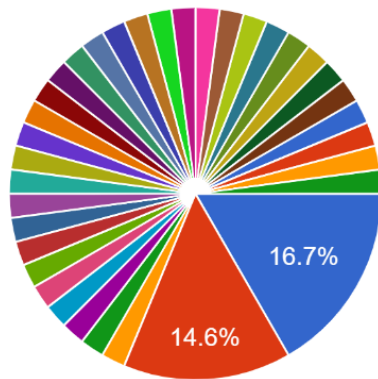
48 responses



- Great
- Just Right
- In Need of Improvement

How can Carlton promote responsible dog ownership within our community?

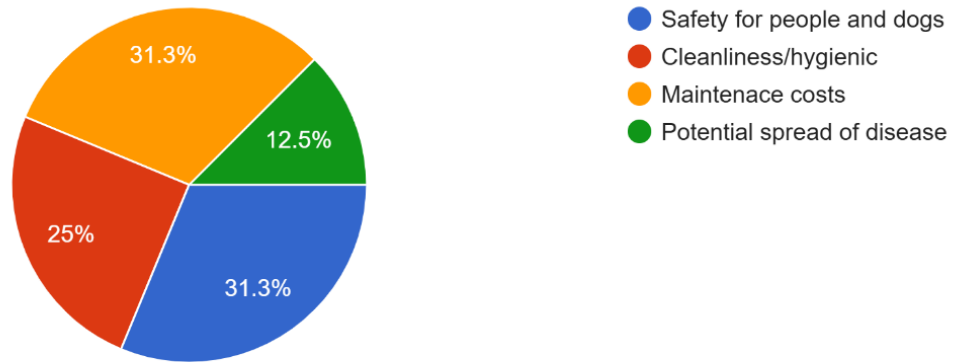
48 responses



- Install a dog park
- Create firmer leash laws
- Enforce the current laws and actually...
- Firmer leash laws as stated above unl...
- Bigger fines for dog owners who don't...
- Fine owners with dogs at large and cl...
- Both
- More sanitary stations for dog waste

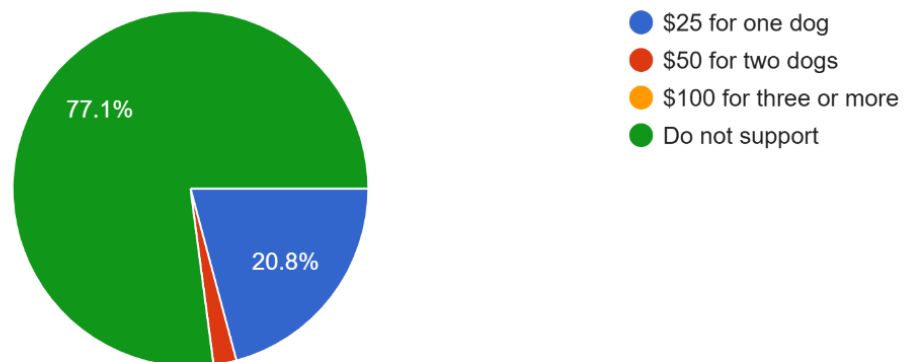
Are there issues that concern you regarding a dog park?

48 responses



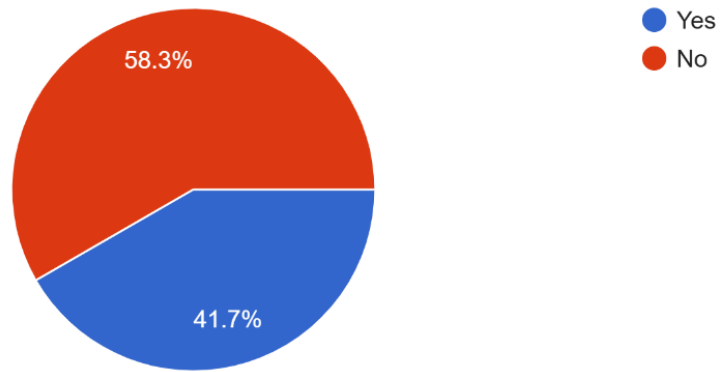
Do you support a registration and dog park maintenance fee? If so, what annual amount are you comfortable paying?

48 responses



Do you think Carlton would benefit from a dog park?

48 responses



Memorandum

To: The Mayor and Members of the City Council
From: Shannon Beaucaire, City Manager
Subject: Lower Dog Park Leash Requirements – Information Gathering
Council Goal: Goal 4: Good Governance
Date: May 7, 2024

Recommendation

For information only.

Background

Per the background provided at the April 2, 2024, City Council meeting, the City developed a 7-question survey that includes the ability to provide a narrative to answers. The 7 questions were developed in reviewing several other surveys regarding leash laws and dog parks. This is intended to be a preliminary information gathering. If desired, more in-depth questions can be developed after the Council reviews the initial survey results.

This survey was provided at the April 20 dump days event. It is also provided through the Community updates, NextDoor, the Post Office, both parks, and the front desk.

The initial data review will be at the August 2024 Council meeting. The June Council meeting will have the 2nd hearing of the development code and updates to special event application/community room. A Recology rate review is also tentatively scheduled. The July Council meeting is canceled due to the staff moving into the new building.

Alternatives

Request staff resources be reprioritized to more in-depth research and discussion of this issue prior to August.

Exhibits

Carlton Dog Park/Dog Leash Survey and Flyer



CITY SURVEY OPPORTUNITY

Please use the QR code below to tell us your thoughts on Carlton's current dog leash laws, and help provide direction for the future.



Thank you in advance for your participation in the survey!





Memorandum

To: The Mayor and Members of the City Council
From: Shannon Beaucaire, City Manager
Subject: Requested data on dog incidents/complaints
Council Goal: Goal 4: Good Governance
Date: April 2, 2024

Recommendation

For informational purposes

Background

Per the request for data on dog incidents/complaints in the parks and the whole town, please find a summary statistical page followed by individual calls from January 2019-March 21, 2024 from the Carlton Police Department.

Stats:

2019

Total Calls: 50
Cite: 8
Warn: 18
Assist: 14
No Violation: 10
Referred to Code Enforcement: 0

Barking Dog: 18
Dog At Large: 22
Dog in Car: 2
Other: 8

Lower Park Calls: 1 (dog at large)
Upper Park Calls: 0

2020

Total Calls: 43
Cite: 6
Warn: 15
Assist: 11
No Violation: 8
Referred to Code Enforcement: 3

Barking Dog: 20
Dog at Large: 14
Dog in Car: 2
Other: 7

Lower Park Calls: 0
Upper Park Calls: 0

2021

Total Calls: 29
Cite: 0
Warn: 7
Assist: 17
No Violation: 5
Referred to Code Enforcement: 0

Barking Dog: 10
Dog at Large: 17
Dog in Car: 2
Other: 0

Lower Park Calls: 1 (dog at large w/out leash)
Upper Park Calls: 0

2022

Total Calls: 51
Cite: 2
Warn: 14
Assist: 19
No Violation: 11
Referred to Code Enforcement: 5

Barking Dog: 24
Dog at Large: 20
Dog in Car: 4
Other: 3

Lower Park Calls: 0
Upper Park Calls: 3

2023

Total Calls: 54
Cite: 11
Warn: 12
Assist: 27
No Violation: 4
Referred to Code Enforcement: 0

Barking Dog: 14
Dog at Large: 34
Dog in Car: 4
Other: 2

Lower Park Calls: 0
Upper Park Calls: 4

2024

Total Calls: 7
Cite: 2
Warn: 1
Assist: 3
No Violation: 1
Referred to Code Enforcement: 0

Barking Dog: 0
Dog at Large: 1
Dog in Car: 0
Other: 6

Lower Park Calls: 0
Upper Park Calls: 1 (bite)

Carlton Police Department Timeline of Dog calls January 2019 – March 21, 2024

Legend:

Assisted: Includes but is not limited to: When CPD facilitated reuniting the dog with owner and did not issue warning or citation, when CPD facilitated attempting to locate the owner, when CPD is told about a lost dog and looks for the dog but does not locate it, when callers only want the information documents, ect.

No violation: When officers respond and no violation was observed, the issue resolved itself or officers do not have enough information from caller and caller cannot be reached (typically anonymous callers).

Referred to Code Enforcement: Initial information or additional information forwarded to Carlton City Code Enforcement Team.

Warned: Issued verbal or written warning for city ordinance, violations, or criminal issues.

Cited: Issued citation for city ordinance, violations, or criminal issues.

2019

1/11/2019 @ 3:23 PM – CTP-19-000052 – Animal Nuisance (Dog at Large) – 514 N 8th Pl – Assisted
1/12/2019 @ 2:30 PM – CTP-19-000057 – Animal Nuisance (Dog at Large) – 424 N 4th St – Warned
1/14/2019 @ 1:50 PM – CTP-19-000070 – Animal Nuisance (Dog at Large) – 441 W Grant St – Assisted
2/11/2019 @ 4:44 PM – CTP-19-000241 – Animal Abuse (left in yard) – 215 W Washington St – Assisted
2/17/2019 @ 12:57 AM – CTP-19-000269 – Animal Nuisance (Dog at Large) – N 8th / E McKinley – Assisted
2/25/2019 @ 7:23 PM – CTP-19-000312 – Noise (Barking Dog) – 625 N 1st St – Assisted
3/2/2019 @ 3:28 PM – CTP-19-000343 – Animal Nuisance (Dog at Large) – 681 E Main St – Assisted
3/13/2019 @ 6:01 PM – CTP-19-000401 – Animal Nuisance (Dog at Large) – 681 E Main St – Warn
3/15/2019 @ 2:00 PM – CTP-19-000413 – Animal Nuisance (Dog at Large) – 510 E Washington St – Warned
4/4/2019 @ 10:39 AM – CTP-19-000530 – Dog bite (non-injury) – 203 E Taft St – Warned
4/25/2019 @ 3:24 PM – CTP-19-000648 – Animal Nuisance (dog in yard) – E Washington / S 5th – No violation
5/6/2019 @ 7:17 PM – CTP-19-000724 – Noise (barking dog) – S Kutch / W Washington St – No violation
5/9/2019 @ 12:23 PM – CTP-19-000741 – ordinance (barking dog) – 212 W Washington St – Warn
5/10/2019 @ 9:52 PM – CTP-19-000759 – Noise (barking dog) – 540 N 1st St - Warn
5/14/2019 @ 7:25 PM – CTP-19-000782 – Noise (barking dog) – 215 W Washington St – Warn
5/19/2019 @ 5:43 PM – CTP-19-000817 – Noise (barking dog) – 135 E Garfield St – No violation
5/23/2019 @ 6:06 PM – CTP-19-000839 – Noise (barking dog) – 215 W Washington St – warn
5/23/2019 @ 6:29 PM – CTP-19-000841 – Ordinance (dog defecation near river) – 1003 W Grant St – no suspect
5/24/2019 @ 8:11 PM – CTP-19-000847 – Animal Injured (no injures / Dog at large – 548 N 4th St – warn
6/12/2019 @ 3:19 PM – CTP-19-000984 – Animal Nuisance (Dog in Car) – N Pine / W Monroe St – assisted
6/13/2019 @ 3:54 PM – CTP-19-000984 – Animal Bite (dog bite/dog at large) – 103 W Monroe St – Cited
6/16/2019 @ 2:09 PM – CTP-19-001013 – Animal Nuisance (Dog in Car) – 209 N Kutch – Warn
6/19/2019 @ 10:30 AM – CTP-19-001033 – Animal Nuisance (dog at large) – 421 N Kutch St – Assisted
6/29/2019 @ 7:58 PM – CTP-19-001128 – Animal Nuisance (dog at large) – N Kutch / W Jefferson St – Warned
7/11/2019 @ 1:08 PM – CTP-19-001227 – Animal Nuisance (Dog at large) – 681 E Main St – Warned
7/11/2019 @ 7:37 PM – CTP-19-001234 – Animal Bite (and dog at large) – 510 W Jefferson St – Cite
7/12/2019 @ 7:53 PM – CTP-19-001246 – Animal Nuisance (barking dog)- 716 E Roosevelt St – Warn
7/13/2019 @ 11:03 PM – CTP-19-001255 – Animal Nuisance (barking dog) – W Monroe / N Scott – no violation
8/10/2019 @ 8:28 PM – CTP-19-001476 – Noise (barking dog) – 721 W Main St – no violation
8/10/2019 @ 11:02 PM – CTP-19-001477 – Ordinance (barking dog) – 629 W Monroe St – Warn
8/12/2019 @ 10:24 PM – CTP-19-001488 – Noise (barking dog) - 721 W Main St – No violation
8/13/2019 @ 5:03 PM – CTP-19-001491 -Ordinance (barking dog) - 629 W Monroe St – cite
9/3/2019 @ 8:38 PM – CTP-19-001655 – Noise (barking dog) – W Monroe / N Scott – assisted

9/5/2019 @ 10:13 AM – CTP-19-001667 – Animal nuisance (dog at large) – W Jefferson / N Yamhill St – No violation
9/16/2019 @ 9:31 AM – CTP-19-001773 – Animal nuisance (dog at large) – 518 Madsen Lp – Cite
9/20/2019 @ 6:13 PM – CTP-19-001813 – Animal Bite – S Park St / W Main St – Cite
9/25/2019 @ 5:31 PM – CTP-19-001852 – Animal Nuisance (dog at large) 150 N Yamhill St – Assisted
10/06/2019 @ 1:01 PM – CTP-19-001937 – Animal Bite – 415 S 1st St – Warn
10/06/2019 @ 6:41 PM – CTP-19-001940 – Animal Nuisance (dog not on leash) – W Lincoln / N Kutch St – Warn
10/9/2019 @ 9:26 PM – CTP-19-001971 – Noise (barking dog) – N Scott St / W Monroe St – No Violation
10/15/2019 @ 5:26 PM – CTP-19-002018 – Animal Nuisance (Dog at large) – 320 N Yamhill St – No violation
10/20/2019 @ 4:22 PM – CTP-19-002063 – Animal Nuisance (dog at large) – N Scott St / W Monroe St – cite
11/3/2019 @ 12:00 AM – CTP-19-002149 – Noise (barking dog) – 655 N 1st St – assisted
11/11/2019 @ 5:25 PM – CTP-19-002202 – Noise (barking dog) – 105 S 8th St – Assisted
11/22/2019 @ 3:28 PM – CTP-19-002254 – Animal Nuisance (Dog at large) – cite
11/24/2019 @ 12:52 PM -CTP-19-002277 – Animal Nuisance (Barking dog) – Warn
12/4/2019 @ 4:46 PM – CTP-19-002330 – Animal Abuse (hit dog) – 357 N Yamhill St - No violation
12/10/2019 @ 6:23 PM – CTP-19-002373 – Animal Nuisance (Dog at large) – 749 S 2nd St - Warn
12/17/2019 @ 10:09 AM – CTP-19-002421 – Animal Nuisance (Dog at Larger) 242 W Jefferson St – Cite
12/25/2019 @ 1:36 PM – CTP-19-002473 – Animal Nuisance (dog at Large) – 738 N Yamhill St – Assist

2020

1/2/2020 @ 7:59 PM – CTP-20-000008 – Animal Nuisance (dog at large) – N 5th St / E Main St – Assisted
1/30/2020 @ 8:35 PM – CTP-20-000183 – Animal Nuisance (barking dog) – 629 W Monroe St – Assisted
2/2/2020 @ 7:16 PM – CTP-20-000206 – Ordinance (barking dog) – 629 W Monroe St – cited
3/2/2020 @ 10:57 AM – CTP-20-000365 – Ordinance (barking dog) – 869 E Garfield St – cited
3/3/2020 @ 9:35 AM – CTP-20-000371 – Animal nuisance (dog at large) 606 N 4th St – Cited
3/8/2020 @ 1:05 PM – CTP-20-000403 – Animal Nuisance (dog at large) – 541 N 4th St -Warn
3/9/2020 @ 7:48 PM – CTP-20-000411 – Animal Nuisance (barking dog) – 522 Madsen Lp -No violation
3/11/2020 @ 7:09 PM – CTP-20-000427 – Animal Nuisance (barking dog) – 305 E Jefferson St – Warning
3/12/2020 @ 6:43 PM – CTP-20-000430 – Animal Nuisance (dog at large) – 516 Madsen Lp – Cite
3/15/2020 @ 1:30 PM – CTP-20-000446 – Noise (barking dog) – 516 Madison St – Forward to code enforcement
3/25/2020 @ 6:00 PM – CTP-20-000485 – Noise (barking dog) – 602 W McKinley St – Forward to code enforcement
4/5/2020 @ 3:56 PM – CTP-20-000525 - Animal Nuisance (barking dog) – 522 Madsen Lp – warn
4/5/2020 @ 5:42 PM – CTP-20-000526 – Animal Nuisance (dog at large) – 305 E Jefferson St – Warn
4/10/2020 @ 5:47 PM – CTP-20-000550 – Noise (barking dog) – 498 – 526 Madsen Lp – Assisted
4/28/2020 @ 2:28 PM – CTP-20-000637 – Animal Nuisance (dog at large) – 720 N 8th St – assisted
4/30/2020 @ 9:08 PM – CTP-20-000644 – Animal Nuisance (barking dog) – 215 W Washington St – Warned
5/1/2020 @ 3:36 PM – CTP-20-000647 – Animal Nuisance (dog bite) – 707 N Coolidge St – Cited
5/7/2020 @ 9:52 PM – CTP-20-000706 – Noise (barking dog) – 629 W Monroe St – No violation
5/24/2020 @9:14 PM – CTP-20-000812 – Animal Nuisance (dog defecate on sidewalk)- 515 E Washington St – Assisted
6/10/2020 @ 9:26 PM – CTP-20-000930 – Animal Nuisance (barking dog) – N Scott St / W Monroe St - Warned
6/12/2020 @ 8:54 PM – CTP-20-000943 – Animal Nuisance (barking dog) – 707 N 7th St - no violation
6/12/2020 @ 9:18 PM – CTP-20-000944 – Animal Nuisance (barking dog) – 629 W Monroe St - Assisted
6/18/2020 @ 6:21 PM – CTP-20-000982 – Animal Abuse (dog in car) – 111 W Main St – Warned
6/19/2020 @ 12:11 PM – CTP-20-000985 – Animal Nuisance (dog at large) – 242 W Jefferson St – Warned
6/23/2020 @ 8:52 PM – CTP-20-001021 – Animal Nuisance (dog at large) – 213 S 2nd St – Warned
6/27/2020 @ 2:43 PM – CTP-20-001046 – Animal Nuisance (dog at large) 410 N 1st St – Assisted
6/30/2020 @ 5:13 PM – CTP-20-001069 – Animal Nuisance (barking dog) – 602 E McKinley st – Warn
7/10/2020 @ 8:28 PM – CTP-20-001158 – Noise (barking dog) – 135 E Garfield st – Warn
7/13/2020 @ 9:43 PM – CTP-20-001181 – Animal Nuisance (dog at large) – N Kutch St / W Lincoln St – assisted
7/22/2020 @ 1:31 PM – CTP-20-001246 – Animal Nuisance (dog at large) – 211 W Lincoln St – Warned
7/29/2020 @ 6:19 PM – CTP-20-001290 – Animal Abuse (dog in car) – S Park St / W Main St – Assisted
8/11/2020 @ 7:21 PM – CTP-20-001364 – Animal Nuisance (barking dog) – 675 N 1st St – Warned

8/17/2020 @ 10:21 – CTP-20-001382 – Animal Abuse (dog left in backyard) – 677 N Coolidge St – No violation
9/10/2020 @ 8:06 PM – CTP-20-001521 – Animal Nuisance (dog at large) – W Main St / N Yamhill St – Warned
9/14/2020 @ 9:16 AM – CTP-20-001540 – Animal Nuisance (dog bite) – N 6th St / E Main St – Assisted
9/18/2020 @ 3:18 PM – CTP-20-001553 – Animal Abuse (dog left in backyard) – 677 N Coolidge St – No violation
9/26/2020 @ 8:02 AM – CTP-20-001605 – Animal Nuisance (dog at large) – W Main St / S Park St – Assisted
9/26/2020 @ 2:59 PM – CTP-20-001606 – Animal Nuisance (dog at large) – 677 N Coolidge St – Cited
10/18/2020 @ 6:02 PM – CTP-20-001748 – Noise (barking dog) – 135 E Garfield St – no violation
11/21/2020 @ 5:38 PM – CTP-20-001886 – Animal Abuse (dog left in backyard) – 127 W Wilson St – No violation
12/1/2020 @ 3:58 PM – CTP-20-001924 – Animal Abuse (dog left in backyard) – 677 N Coolidge St – Warned
12/6/2020 @ 4:50 PM – CTP-20-001950 – Noise (barking dog) – 115 E Garfield St – No violation
12/31/2020 @ 5:39 PM – CTP-20-002099 – Ordinance (barking dog) – 530 N Kutch St – Forward to code enforcement

2021

1/19/2021 @ 2:46 PM – CTP-21-000118 – Animal Nuisance (barking dog) – 530 N Kutch St – Warn
1/23/2021 @ 7:49 PM – CTP-21-000136 – Animal Nuisance (dog at large) – 335 W Madison St – Assisted
2/5/2021 @ 4:26 PM – CTP-21-000192 – Animal Nuisance (dog at large) – N 1st St / N Coolidge St – Assisted
3/8/2021 @ 9:51 AM – CTP-21-000363 – Animal Nuisance (dog at large) – N 7th / N 8th – No violation
3/10/2021 @ 3:50 PM – CTP-21-000372 – Animal Nuisance (dog at large) – S 2nd St / E Washington St – Warn
3/13/2021 @ 2:46 PM – CTP-21-000393 – Animal Abuse (dog in car) – N Kutch St / W Main St – Assisted
4/6/2021 @ 11:09 AM – CTP-21-000495 – Animal Nuisance (barking dog) – 516 Madsen Lp – Warned
4/6/2021 @ 11:10 AM – CTP-21-000496 – Animal Nuisance (dog at large) – 500 N Gilwood St – Warn
4/30/2021 @ 3:31 PM – CTP-21-000669 – Animal Nuisance (dog bite) – 653 W Main St – Assisted
5/3/2021 @ 10:44 AM – CTP-21-000687 – Animal Nuisance (dog at large) – 500 N Gilwood St – Assisted
5/9/2021 @ 1:29 PM – CTP-21-000733 – Noise (barking dog) – 740 N Howe St – Warn
5/16/2021 @ 12:43 PM – CTP-21-000792 – Animal Abuse (dog in car) – 418 E Harrison St – Assisted
5/17/2021 @ 5:06 PM – CTP-21-000806 – Animal Nuisance (dog at large) – N 1st St / Madsen Lp – No violation
6/14/2021 @ 7:35 PM – CTP-21-001033 – Animal Nuisance (dog at large) – 462 N Yamhill St – Assisted
7/20/2021 @ 6:41 AM – CTP-21-001286 – Animal Nuisance (dog at large) 1003 W Grant St – Assisted
7/30/2021 @ 4:25 PM – CTP-21-001348 – Animal Abuse (barking dog) – 603 E Harrison St – Assisted
8/6/2021 @ 2:52 PM – CTP-21-001383 – Animal Nuisance (barking dog) – 412 S Pine St – assisted
8/9/2021 @ 12:33 AM – CTP-21-001403 – Noise (barking dog) – 305 E Jefferson St – Assisted
8/12/2021 @ 6:28 PM – CTP-21-001430 – Animal Abuse (barking dog) – 438 W Main St – No violation
8/14/2021 @ 9:11 AM – CTP-21-001447 – Noise (barking dog) – 516 Madsen Lp – Warn
8/30/2021 @ 10:46 AM – CTP-21-001555 – Animal Nuisance (dog at large) – 230 S Pine St – Assisted
10/3/2021 @ 6:59 PM – NGP-21-000912 – Animal Nuisance (dog at large) – N 1st St / E Garfield St – no violation
10/4/2021 @ 6:05 AM – CTP-21-001884 – Noise (barking dog) 357 N Yamhill St – Warn
10/13/2021 @ 10:16 AM – CTP-21-001955 – Animal Nuisance (dog at large) – 116 S 6th St – assisted
10/15/2021 @ 6:16 PM – CTP-21-001975 – Animal Nuisance (barking dog) – 357 N Yamhill St – Assisted
11/7/2021 @ 2:04 PM – CTP-21-002135 – Animal nuisance (dog at large) – 727 N Howe St – Warn
11/21/2021 @ 9:51 AM – CTP-21-002208 – Animal Nuisance (dog at large) – N Kutch St / W Main St – Assisted
11/26/2021 @ 11:32 AM - CTP-21-002232 – Animal Nuisance (dog at large) – 143 E Main St – Assisted
12/21/2021 @ 4:03 PM – CTP-21-002377 – Animal Nuisance (dog at large) – W Grant St / S Cunningham St – No violation
12/24/2021 @ 3:53 PM – CTP-21-002391 – Animal Nuisance (dog at large) – N 4th St / E Monroe St – assisted

2022

1/3/2022 @ 11:42 PM – MNP-22-000267 – Animal Nuisance (dog at Large) – 1003 W Grant St - Assisted
1/4/2022 @ 6:36 PM – CTP-22-000018 – Animal Nuisance (dog at large) – 440 N Yamhill St – Warn
1/24/2022 @ 8:53 AM – CTP-22-000137 – Animal Nuisance (dog at large) – W Grant St / S Cunningham St – Warn
1/29/2022 @ 8:57 PM – CTP-22-000160 – Animal Nuisance (dog at large) – 303 E Jefferson St – Assist
2/9/2022 @ 11:02 AM – CTP-22-000250 – Animal Nuisance (dog at large) – 1003 W Grant St - assisted
2/11/2022 @ 6:48 PM – CTP-22-000270 – Noise (barking dog) – 357 N Yamhill St – Assisted

2/19/2022 @ 1:05 PM – CTP-22-000333 – Animal Nuisance (barking dog) – 437 N 8th St – assisted
3/1/2022 @ 9:58 AM – CTP-22-000405 – Animal Nuisance (dog at large) – 677 N Coolidge St – warned
3/9/2022 @ 9:21 PM – CTP-22-000505 – Ordinance (barking dog) – 305 E Jefferson St – Cited
3/26/2022 @ 8:55 AM – CTP-22-000676 – Animal Nuisance (barking dog) 440 N 8th Pl – warn
3/31/2022 @ 8:29 AM – CTP-22-000729 – Animal Nuisance (barking dog) – E Washington St / S 3rd St – No violation
4/2/2022 @ 9:24 PM – CTP-22-000750 – Animal Nuisance (barking dog) – 437 N 8th St – Assisted
4/3/2022 @ 7:42 PM – CTP-22-000756 – Animal Nuisance (dog in car) - 111 W Main St - Assisted
4/18/2022 @ 8:53 PM – CTP-22-000870 – Ordinance (barking dog) – 740 N Howe St – Forward to code enforcement
4/19/2022 @ 10:20 AM – CTP-22-000918 – Noise (barking dog) – 802 N 8th – Warn
5/1/2022 @ 1:59 PM – CTP-22-000979 – Animal Nuisance (dog at large) 657 E Main St – Warn
5/21/2022 @ 7:24 AM – CTP-22-001105 – Animal Nuisance (barking dog) – E Garfield St / N 1st St - Warn
5/23/2022 @ 12:51 PM – CTP-22-001117 – Animal Nuisance (dog at large) – 230 S Pine St – Assisted
5/30/2022 @ 8:08 AM – CTP-22-001180 – Ordinance (barking dog) – 215 W Main St – Forward to code enforcement
6/4/2022 @ 12:08 AM – CTP-22-001212 – Noise (barking dog) – 714 S Pine St – Warn
6/4/2022 @ 11:29 PM – CTP-22-001216 – Noise (barking dog) – 714 S Pine St – warn
6/11/2022 @ 6:01 PM – CTP-22-001266 – Animal Nuisance (dog at large) – 109 S 6th St – Warn
6/11/2022 @ 10:22 PM – CTP-22-001268 – Animal nuisance (barking dog) – 523 N 8th Pl – Warn
6/14/2022 @ 1:37 PM – CTP-22-001283 – Animal Nuisance (dog at large) – 801 N Scott St – Assist
6/24/2022 @ 5:26 PM – CTP-22-001359 – Animal Abuse (dog in car) – 320 N Yamhill St – No violation
6/27/2022 @ 11:18 PM – CTP-22-001390 – Noise (barking dog) – 305 E Jefferson – forward to code enforcement
7/2/2022 @ 2:58 PM – CTP-22-001429 – Noise (barking dog) – 305 E Jefferson St – Forward to code enforcement
7/3/2022 @ 7:05 PM – CTP-22-001441 – Animal Nuisance (dog at large) – 301 S Yamhill St – Assisted
7/5/2022 @ 4:21 PM – CTP-22-001460 – Ordinance (dog at large) S Yamhill St / W Washington St – Cited
7/10/2022 @ 1:52 AM – CTP-22-001519 – Animal Nuisance (dog at large) – 305 E Jefferson St – no violation
7/11/2022 @ 3:22 PM – CTP-22-001531 – Animal Nuisance (dog neglect) – 941 Hwy 47 – No violation
7/12/2022 @ 5:39 PM – CTP-22-001544 – Animal Nuisance (dog at large) 250 N 5th St – assisted
7/16/2022 @ 2:25 PM – CTP-22-001583 – Animal Nuisance (dog at large) 412 N 8th Pl – assisted
7/17/2022 @ 2:18 PM – CTP-22-001592 – Animal Nuisance (barking dog) – 305 E Jefferson St – Assisted
7/22/2022 @ 11:45 PM – CTP-22-001627 – Animal Nuisance (barking dog) – 305 E Jefferson St -No violation
7/22/2022 @ 10:08 PM – CTP-22-001638 – Animal Nuisance (dog at large) – E Main St / N 2nd St – No violation
7/22/2022 @ 11:27 PM – CTP-22-001639 – Animal Nuisance (barking dog) 305 E Jefferson St – Assisted
7/31/2022 @ 10:17 AM – CTP-22-001688 – Animal Nuisance (dog in car) 150 N Yamhill St – No violation
8/9/2022 @ 4:03 PM – CTP-22-001746 – Animal Nuisance (dog at large) 229 E Monroe St – Assisted
8/13/2022 @ 12:26 PM – CTP-22-001762 – Animal Nuisance (barking dog) – 305 E Jefferson St – Assisted
8/23/2022 @ 4:13 PM – MNP-22-023087 – Animal Abuse (dog in car) – 1003 W Grant St – No violation
9/2/2022 @ 8:22 PM – CTP-22-001875 – Ordinance (barking dog) – 721 W Main St – Forward to code enforcement
10/1/2022 @ 12:43 PM – CTP-22-002091 – Animal Nuisance (dog at large) 191 E Main St – Assisted
10/11/2022 @ 9:37 AM – CTP-22-002157 – Animal Nuisance (dog at large – 306 S 1st St – Warn
10/19/2022 @ 9:09 AM – CTP-22-002243 – Noise (barking dog) – 560 N Declaration Dr – Assisted
11/10/2022 @ 6:32 PM – CTP-22-002367 – Animal Abuse (dog left outside) – 206 N 6th St – No violation
12/12/2022 @ 7:59 PM – CTP-22-002547 – Noise (barking dog) – 118 S 6th St – Warned
12/19/2022 @ 12:48 PM – CTP-22-002581 – Noise (barking dog) – 303 E Jefferson St – No violation
12/20/2022 @ 7:58 PM – CTP-22-002588 – Noise (barking dog) – 118 S 6th St – Warned
12/21/2022 @ 6:20 PM – CTP-22-002594 – Animal Abuse (dog outside) – 206 N 6th St – No violation
12/28/2022 @ 8:52 AM – CTP-22-002635 – Animal Nuisance (dog at large) – N Kutch St / W Monroe St – Assisted

2023

2/4/2023 @ 6:00 PM – CTP-23-000208 – Animal Nuisance (barking dog) – 206 N 6th St – assisted
2/4/2023 @ 8:15 PM – CTP-23-000210 – Animal Nuisance (dog at large/lost) – 150 N Yamhill St – Assisted
2/5/2023 @ 6:17 PM- CTP-23-000212 – Animal Nuisance (barking dog) – 206 N 6th St – assisted
2/10/2023 @ 1:23 PM – CTP-23-000229 – Animal Nuisance (dog at large) – 702 N 1st St - Warned

2/15/2023 @ 6:45 PM – CTP-23-000264 – Animal Nuisance (dog bite and dog at large) – 212 S Kutch St – warned
2/19/2023 @ 3:41 PM – CTP-23-000290 – Animal Nuisance (dog at large) – N Kutch / W Jefferson St – assisted
3/8/2023 @ 2:33 PM – CTP-23-000367 – Animal Nuisance (dog at large)- 9801 NE Old McMinnville Hwy – warned
3/16/2023 @ 10:28 AM – CTP-23-000421 – Animal Nuisance (dog at large) – 522 Madsen Lp – assisted
3/16/2023 @ 5:03 PM – CTP-23-000428 – Animal Nuisance (dog at large) 1003 W Grant St – assisted
3/17/2023 @ 11:27 AM – CTP-23-000432 – Animal Nuisance (dog at large and bite – 1000 E Main St – cited
3/22/2023 @ 1:19 PM – CTP-23-000453 – Animal nuisance (dog at large) – 620 N 8th St – cited
3/25/2023 @ 3:56 PM – CTP-23-000476 – Animal Nuisance (dog at large) 945 W Grant ST – assisted
4/1/2023 @ 3:54 PM – CTP-23-000509 – Animal Nuisance (dog at large) – 111 W Main St – assisted
4/12/2023 @ 2:11 PM – CTP-23-000578 – Animal Nuisance (dog at large) 208 W Main St – assisted
5/8/2023 @ 10:12 AM – CTP-23-000764 – Animal Nuisance (barking dog) 303 E Jefferson St – no violation
5/10/2023 @ 1:17 PM – CTP-23-000781 – Animal Nuisance (barking dog) 458 W Main St – no violation
5/25/2023 @ 2:22 PM – CTP-23-000925 – Animal Nuisance (barking dog) – 437 N 8th St – assist
5/29/2023 @ 12:09 PM – CTP-23-000988 – Animal Nuisance (dog at large) – 709 S Park St – Warned
5/30/2023 @ 12:09 AM – CTP-23-001002 – Animal Nuisance (dog at large) – 136 W Polk St – Assisted
5/31/2023 @ 6:14 PM – CTP-23-001024 – Animal Nuisance (dog at large) – 901 S Arthur St – Assisted
5/31/2023 @ 7:49 PM – CTP-23-001025 – Animal Nuisance (dog at large) – 230 S Pine St – Warned
6/1/2023 @ 6:07 PM – CTP-23-001037 – Animal Nuisance (dog at large) – W Grant / S Cunningham St - Warned
6/11/2023 @ 11:23 AM – CTP-23-001151 – Animal Nuisance (dog at large and bite) -100 W Taft St – Cited
6/18/2023 @ 8:41 PM – CTP-23-001210 – Animal Nuisance (dog at large) – 901 S Arthur St – Assisted
6/25/2023 @ 7:07 PM – CTP-23-001273 – Animal Nuisance (dog at large) – 442 S Pine St – Cited
6/28/2023 @ 7:46 PM – CTP-23-001303 – Animal Nuisance (barking dog) – N Howe St / W Lincoln St – Assisted
6/30/2023 @ 11:50 AM – CTP-23-001317 – Animal Nuisance (dog in car) – 209 N Kutch St – Assisted
6/30/2023 @ 11:26 PM – CTP-23-001326 – Noise (barking dog) – 629 W Monroe St – Assisted
7/7/2023 @ 12:16 AM – CTP-23-001393 – Animal Nuisance (dog at large) – W Monroe / N Pine – No violation
7/11/2023 @ 6:27 PM – CTP-23-001421 – Animal Nuisance (dog at large) – 629 S Pine St – Warned
7/15/2023 @ 9:39 PM- CTP-23-001452 – Animal Nuisance (dog at large) – S Park St / W Main St – assisted
7/19/2023 @ 8:49 PM – CTP-23-001482 – Animal Nuisance (dog at large / Dog bite) – 70 W Taylor – Cited
7/20/2023 @ 8:10 PM – CTP-23-001492 – Animal Nuisance (dog at large) – 389 N Scott St – Cited
7/23/2023 @ 6:54 PM – CTP-23-001525 – Animal Abuse (Dog in car) – 211 W Main St – assisted
7/24/2023 @ 8:48 PM – CTP-23-001545 – Animal Nuisance (dog at large) 500 N Gilwood – assisted
8/2/2023 @ 11:56 AM – CTP-23-001600 – Animal Abuse (dog in car) – W Grant St / S Carr St – Assisted
8/16/2023 @ 11:39 AM – CTP-23-001718 – Animal Abuse (dog in car) – N 7th St / N 8th Pl - warned
8/24/2023 @ 9:33 PM – CTP-23-001769 – Animal Nuisance (dog at large) – 1003 W Grant St – assisted
8/30/2023 @ 6:42 PM - CTP-23-001799 – Animal Nuisance (dog at large) – E Monroe / N 1st St – cited
9/6/2023 @ 9:09 PM – CTP-23-001863 – Ordinance (barking dog) – W Monroe St / N Scott St – Assisted
9/13/2023 @ 6:51 PM – CTP-23-001931 – Animal Nuisance (barking dog) - 672 N Coolidge St – Warned
10/2/2023 @ 7:46 PM – CTP-23-00209 – Animal Nuisance (barking dog) 206 N 6th – assisted
10/14/2023 @ 8:01 PM – CTP-23-002166 – Animal nuisance (barking dog) 206 N 6th St – assisted
10/23/2023 @ 9:34 AM – CTP-23-002236 – Animal Nuisance (dog at large) W Jefferson St / N Kutch St – warned
10/27/2023 @ 7:58 PM – CTP-23-002259 – Animal Nuisance (barking dog) – 206 N 6th St – Assisted
11/19/2023 @ 12:39 PM – CTP-23-002386 – Animal Nuisance (dog at large) – E Washington St / S 3rd – Warn
11/20/2023 @ 3:03 PM – CTP-23-002392 – Animal Nuisance (dog bite) – 410 W Grant St (1003 W Grant St) – Cite
11/26/2023 @ 7:06 PM – CTP-23-002416 – Animal Abuse (Dog left in crate outside)– 109 S 6th St – No violation
12/1/2023 @ 5:57 AM – CTP-23-002438 – Animal Nuisance (dog at large) – 114 W Taylor St – Warned
12/4/2023 @ 6:48 PM – CTP-23-002455 – Animal nuisance (barking dog) – 206 N 6th St – Cite
12/6/2023 @ 1:03 PM – CTP-23-002461 – Animal Nuisance (dog at large) – 420 S 3rd St – assisted
12/8/2023 @ 7:08 PM – CTP-23-002477 – Animal Nuisance (dog at large) – 533 E Main St – Cited
12/12/2023 @ 6:26 PM – CTP-23-002498 – Noise (barking dog) – N Scott / W Monroe St – cited
12/17/2023 @ 8:17 AM – CTP-23-002525 – Animal Nuisance (dog at large) – 438 W Main St - assisted

2024

1/28/2024 @ 3:44 PM – CTP-24-000188 – Animal Abuse – 420 E Washington St – No violation
2/18/2024 @ 1:36 PM – CTP-24-000335 – Animal Bite – N Kutch / W Main St – Cite
2/21/2024 @ 10:05 AM – CTP-24-000359 – Animal Nuisance (found dog) – W Jefferson St / N Kutch St – Assist
2/21/2024 @ 5:38 PM – CTP-24-000363 – Animal Nuisance (found dog) - 230 S Pine St – Assisted
3/8/2024 @ 11:45 AM – CTP-24-000467 – Animal Nuisance (found dog) – 230 S Pine St – Assisted
3/18/2024 @ 3:10 PM – CTP-24-000537 – Animal Nuisance (Dog at large) 227 W Johnson St – Warned
3/21/2024 @ 8:54 AM – CTP-24-000551 – Animal Bite (dog bite) – 225 W Grant St - Cited



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Agenda Item 8D

This is a placeholder for details and information on the Proposed Street Tree Revisions.

These details will be dispersed to the Council in hard copy format at the August 13, 2024, meeting.

Thank you for your understanding.